



HARYANA AGRO INDUSTRIES CORPORATION LIMITED

(A Haryana Govt. Undertakings)

CIN No. U51219HR1967SGC04108
EPABX: 0172-2561317, 2560920
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Website: haic.co.in Email: haicpl@gmail.com

Registered office
Bays No.15-20, Sector-4
Panchkula

E-Tender Inquiry No. HAICL/CA-SAO-1/2022 Dated 10.05.2022

Short Term E-Tender

(E-Tendering Website: <https://etenders.hry.nic.in>)

E-Tender is invited for **implementation of e-Invoicing with API integration to the existing ERP** for “Harhith Project” of HAICL, Panchkula under two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ / Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope): -

Estimated cost (in Rs.)	EMD to be deposited (in Rs.)	Tender Document Fee & E- Services Fee (inclusive of GST)	Start Date and Time of Bid Preparation and submission	Expiry Date &Time of Bid Preparation and Submission
2.00 Lac	3,000/-	1000 + 1000 = 2000	11.05.2022 (12:00 P.M.)	24.05.2022 (05:00 P.M.)

Under this process, the Pre-qualification/Technical online bid Application as well as online Price Bid shall be invited under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

Detailed Notice Inviting Tender

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the centralized e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **The bidders will be required to make online payment of Rs.3, 000/- towards EMD in due course of time from 11.05.2022 to 24.05.2022. The intended bidder who fails to deposit EMD within the stipulated time frame shall not be allowed to submit its bids for the respective event/Tender.**
- The interested bidders must remit the funds of EMD at least T+1 working day transaction + One working Day) in advance i.e. **on or before 24.05.2022**; and make payment via RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>
- The interested bidders shall have to pay mandatorily Tender Fee and e-Service fee (under document fee – Nonrefundable) of Rs.2000/- (Rupee Two Thousand Only) inclusive of GST online by using the service of secure electronic payments gateway is an online interface between bidders and online payment authorization networks.
- The Payment for document fee/e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
- The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance before the expiry date & time of the respective events and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates: -

Key - Date: -

S.No.	Particulars		Details
1	Document reference number		HAICL/CA-SAO-1/2022 Dated 10.05.2022
2	(i)	Downloading of Tender Document/online Bid preparation	11.05.2022 to 24.05.2022 up to 05:00 PM.
	(ii)	Online Tender Document Fee & E-Service Fees of Rs.1,000 + 1,000 =Rs.2,000/- inclusive of GST	
	(iii)	EMD of Rs.3,000/-.	
3	Last date of submission of queries via email at haicpkl@gmail.com by 5:00 PM or by submitting in pre-bid meeting at 11:00 AM on 17.05.2022 in Conference Room, HAICL, Sector-4, Panchkula.		17.05.2022
4	Submission of online Technical and Financial Bid		Till 24.05.2022, 05.00 PM.
5	Opening of Technical Bid		25.05.2022 at 11:00 PM
6	Manual submission of only additional document, if required.		25.05.2022 up to 02:30 PM or till process is complete whichever is earlier.
7	Date of opening of Financial Bid		<u>As per decision the Competent Authority.</u>
8	HAICL contact details		Haryana Agro Industries Corporation Limited, Bays No.15-20, Sector-4, Panchkula-134109 Email: haicpkl@gmail.com Tel. No. <u>0172-2561305</u>

Important Note:

- The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as "Applications / bids not submitted".
- Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.

- Applicant/Bidder can rework on his/her bids even after completion of “Application/Bid Preparation & submission stage” (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal: -

All the bidders intending to participate in the tender's process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate: -

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-Certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in

the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Pre-requisites for online bidding: -

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Tenders Haryana or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4. Online Viewing of Detailed Notice Inviting Tenders: -

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>.

5. Download of Tender Documents: -

The tender documents can be downloaded free of cost from the eProcurement portal <https://etenders.hry.nic.in>

6. Key Dates: -

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee, eService fee & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid): -

- 7.1 Online Payment of Tender Document Fee + e-Service fee: The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors

online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through online

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

7.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS: -

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender (bid) mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually).**

8. ASSISTANCE TO THE BIDDERS: -

<p>For queries on Tenders Haryana Portal, Kindly Contact Tel: - 0120-4200462, 0120-4001002, Mobile: - 8826246593 E-mail:- support.etender@nic.in</p> <p>Note: - Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the contact details. For any issues/clarifications relating to the tender (s) published kindly contact the respective Tender Inviting Authority.</p> <p>For any technical related queries please call at 24 x 7 Help Desk Number 0120-4001002, 0120-4200462, 0120-4001005, 0120-6277787</p>
<p>For Support related to Haryana Tenders in addition to helpdesk you may also contact on e-mail ID eproc.nichry@yahoo.com Tel:- 01722700275</p>

Timing: -

Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:00 pm) (Helpdesk support team shall not be contacted for online bidding on behalf of the Contractors)

NOTE: -

- (A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
- (B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.

(Online Payment Guideline)

Guideline for Online Payments at e-Procurement Portal of Government of Haryana

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + eService Fee & EMD-cum-Security Amount Deposit: -

- A. Debit Card
- B. Net Banking
- C. Online

A. Debit Card

The procedure for paying through Debit Card will be as follows: -

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment.
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal.
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B. Net-banking

The procedure for paying through Net-banking will be as follows: -

- (i) Bidder selects Net-banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Net-banking payment gateway screen displaying list of Banks.
- (v) Bidder chooses his / her Bank.
- (vi) The Net-banking gateway redirects Bidder to the Net-banking page of the selected Bank.
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net-banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.

- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C. Online

This solution shall also allow the bidder to make the EMD payment online. This shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing Bank account through online. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose Payment of EMD, the bidder clicks on online payment option.
2. Upon doing so, the e-procurement portal will redirect the bidder to a page where it will generate a challan.
3. This challan shall include the beneficiary (Virtual) account number and other details like beneficiary IFSC code etc.

Online Payment Procedure

This provision will ensure that no confidential details regarding the bidder or tender are disclosed to the third party while remitting the payment online.

The bidder would remit the funds at least one day in advance to the last day and make the payment online.

SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Departments/PSUs Escrow security deposit account post validating the first part of the beneficiary account number, i.e., the client code only. In case the validation of client code is not successful, the Bank shall return the funds and not credit the Tech process Intermediary Departments/PSUs Escrow security deposit A/c.

Do's and Don'ts's for Bidders

S.No.	Scenario	Do's/ Don'ts
1.	In the event of making Payment through online	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that online payments are made to the exact detail as mentioned in the challan which are: • Beneficiary account no: <client code> + <random number> • Beneficiary IFSC Code: As prescribed by SBI Bank (this shall remain same across all tenders) • Amount: As mentioned on the challan. It is specific for every tender/transaction • Beneficiary bank branch: SBI Bank Ltd, CMS. • Beneficiary name: As per the challan • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tender's EMD • It is advised that all the bidders make payment via-online at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender. • Bidder has to make only single payment against a challan as per the amount mentioned on the challan. • Bidder must do the payment before tender validity gets expired. <p>Don'ts</p> <ul style="list-style-type: none"> • Bidder should not enter erroneous details while filling • The online form at their bank. The following possibilities may arise: • Incorrect IFSC code mentioned: - Transaction would be rejected and the amount would be refunded back in to the bidders account • Incorrect Beneficiary account number mentioned (<client code> + <random number>): -

		<ul style="list-style-type: none">• In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.• Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.• In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.• Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.• Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.• Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder
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Instructions/Terms & Conditions for implementation of e-Invoicing with API integration to the existing ERP for “Harhith Project”

1. ELIGIBILITY CRITERIA:—

- (i) The bidder company/firm/proprietor should be registered in India. (Documents in support of Company registration/firm/proprietorship, copy of PAN card and GST registration Number).
- (ii) Bidder must have positive net worth of minimum Rs.20.00 Crore in any of last 3 financial years (2018-19, 2019-2020, 2020- 2021). Bidder to provide audited annual report/Balance Sheet for last 3 financial years.
- (iii) The bidder should submit letter of acceptance of all terms and conditions of e-tender.
- (iv) A notarized Affidavit on a stamp paper of Rs.100/- to the effect that it has never been blacklisted by any Central or State Organization/ PSU/Institutions/ Corporations/ Boards /Establishments.
- (v) The Bidder should not be involved in any subcontracting activity.
- (vi) The Bidder must have past exposure in handling FMCG/AGRO Products clients.
- (vii) The bidder company/firm/proprietor should have minimum employees strength is 100.
- (viii) The bidder company/firm/proprietor should have experience in handling more than 2 PSU clients by the company or its affiliates.
- (ix) Bidder should be registered as GSP (GST Suvidha Provider) with GSTN as on the date of submission of bid.
- (x) Bidder must provide its own ASP solution. The software application should have been audited by an authorized audit agency, copy of audit report thereof should be submitted.
- (xi) Bidder should have delivered atleast two ASP/GSP solutions to end customers alongwith training during the last 2 years, with at least One Government/PSU, documentary proof thereof should be submitted.

2. CONTRACT PERIOD

- (i) The contract shall be effective from the date of the implementation of the solution as per work order for a period of one year. Same may be extended for a further period of two years by yearly extensions on the same terms and conditions or mutually accepted terms if the services are found to be satisfactory by HAICL. The solution must be implemented within 15 days of issuing the work order.
- (ii). However, HAICL reserves the right to terminate the contract at any point of time during the currency of contract. In such circumstances, one-month notice will be served and payment will be made on pro-rata basis for the actual period of contract.



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Website: haic.co.in Email: haicpk@gmail.com

Registered office
Bays No.15-20, Sector-4
Panchkula

1. Instructions for uploading Technical and Commercial Bids: - The following points will be strictly adhered to while filling up the tender enquiry.

a. General Instructions:

- i. Only the forms supplied alongwith this tender enquiry will be used for submission of both Technical and Commercial bids. Companies will affix their company's stamp in the space provided at the top of each sheet and the authorized signatory of the company must sign this. Additional sheets, duly authenticated, may be attached if necessary to elucidate or to clarify a point.
- ii. Costs indicated in offer for each item should be the landed cost of the item giving break up of basic cost of item and all type of taxes specified separately.
- iii. Total cost for the full service to be provided will be indicated.
- iv. Incomplete tender may be rejected.
- v. Bids will be uploaded on specific format enclosed with the tender document.
- vi. Full name and status of the person signing the tender documents must be clearly mentioned in the tender.
- vii. Enclosures/ Documents to be uploaded should be duly sealed and signed by the authorized signatory of the company/firm.
- viii. Alterations if any, in the tender documents should be attested properly by the vendor, failing which the tenders are liable to be rejected.
- ix. Vendors will not make any assumptions while uploading their bids. If required, clarification will be sought prior to submission of bids.

b. Commercial Bid.

- i. The Commercial / Cost bid should contain the complete financial aspects quoting cost of all items considered essential. Total net cost must be indicated. Prices as quoted in Commercial bid will be valid for **45 days** from the opening of tender. Provide the details as per **Annexure: F**
- ii. The authorized signatory of the company must sign the form.
- iii. The vendor must quote for all the items; partial quote will be rejected.
- iv. Financial Bids of only those tenders will be opened, who qualified the technical stage, in the presence of qualified tenderers, who may wish to be present. Negotiation will be held, if need be.

2. Enclosures/ Documents to be uploaded: - Technical bids will be uploaded

along with following documents:

- a. Criteria for technical evaluation for implementation of e-Invoicing with API integration to the existing ERP for “Harhith Project” of HAICL, Panchkula–**Annexure: A.**
- b. Acceptance of terms and conditions by the vendor – **Annexure: B**
- c. Affidavit for declaration of never being Black listed. **Annexure: C.**
- d. List of Government Projects awarded – **Annexure: D.**
- e. List of Contact Person for Sales/Technical Service Support – **Annexure: E.**

In addition, the following documents will also be submitted along with the technical bid: -

- i. **PAN Number and photocopy of PAN Card.**
- ii. **A notarized Affidavit on a stamp paper of Rs.100/- to the effect that it has never been blacklisted by any Central or State Organization/ PSU/Institutions/ Corporations/ Boards /Establishments.**
- iii. **GST Registration certificate.**
- iv. **A Power of Attorney (if the tender is not signed by the actual bidder or the tender is submitted on behalf of the firm).**
- v. **Partnership Deed (as applicable) in case of partnership firm.**
- vi. **Demo/ presentation of the service may be asked and same should be complied by all bidders.**
- f. **Any other document as required in Eligibility Criteria should be attached.**

3. Selection Procedure

- a. **Evaluation of Technical Bid.** This Technical Evaluation Committee (TEC) will examine the technical Bid. This would comprise of the following: -
 - i. **Paper Evaluation.** The paper evaluation of the technical literature, certificates and compliance statements as per technical Bid and any other information uploaded by the supplier.
- b. **Evaluation of Commercial Bids.**
 - i. The commercial bid submitted by bidders will be evaluated by a Committee of Officers of HAICL constituted by the Managing Director, HAICL for realistic prices. Bidder will be selected based on L1 price. Price evaluation to be done on the total value of project.
 - ii. Depending upon the acceptance of the final prices by the Competent Authority, the supply order may be placed on the successful bidder. The bidders will be required to accept the supply order, enter into a contract for supply of items and execution of project as per terms and conditions mentioned in this tender Enquiry.
- c. **Acceptance/ Rejection of Tenders.** HAICL reserve the right to accept or reject any or all tenders without assigning any reason and this department has right to vary the quantity to be procured subject to availability of funds or any other reasons.

4. **Finance Related Clauses.** Tender Fee and EMD will be submitted in on-line mode through e-Tendering Portal.

- a. **Tender Fee & Processing Fee.** Tenders duly completed along with tender fee & Processing Fee of **Rs. 1000/- + Rs. 1000/-** inclusive of GST.
- b. **Earnest Money:** The amount of earnest money of Rs.3,000/- deposited by the successful tenderer will be adjusted as **security deposit** and earnest money of unsuccessful tenderer will be refunded on the finalization of e-tender.

- i. In case of failure of tenderer to abide by the terms of the contract or in case of any loss caused to HAICL due to their acts of omission/commission, the EMD amount shall be forfeited without any notice and the work will be assigned to L-2 bidder and in case of refusal by L-2 bidder to any other contractor by HAICL, as the case may be.
- ii. The EMD will be released after successful completion of the contract on producing “No Objection Certificate” from the HAICL offices concerned department (Accounts and IT department).

c. **Terms of Payment**

- No advance payment in any case would be made.
- The payment would be made after deducting all applicable taxes, if any.
- The payment will be made on quarterly basis subject to successful implementation/services.

- d. **Fall Clause.** If vendor undertakes identical works/supplies identical items in other ministries/ departments at the rates lower than the rates approved by the department, he will have to charge at those rates from this organization.

5. **Contract execution**

- a. **Sub-letting of Contract.** The vendor shall not sublet, transfer or assign the contract or any part thereof without the written permission of the purchaser.
- b. **Withdrawal of offer.** The vendor after opening of commercial bids shall render the vendor unreliable and out rightly debar him from attending any further transaction/negotiations without giving any reasons thereof. Proceeding shall also be initiated by customer to black list the vendor on this account.
- c. **Rights and Liabilities.** The vendor shall not sell transfer or assign or otherwise dispose of the rights, liabilities without permission of this office.
- d. **Compensation.** The successful tenderer will be intimated by a letter of

acceptance of his/her/their tender by the HAICL. Till then no tenderer has any right to assume that his/her/their tender has been accepted and if any tenderer disregards this warning and makes any arrangements or incurs any expenditure in anticipation of issue of letter of acceptance, he/she/they will have no claim whatsoever for any compensation at a later stage.

6. **Arbitration**. In case of any dispute, the matter shall be referred for the sole arbitration to the Managing Director, HAIC or his nominee whose decision shall be final and binding on both the parties. The agency specifically agrees to the arbitration of the Managing Director, HAIC knowing fully well that HAIC will be one of the parties to the dispute to be referred for arbitration. The tenderer cannot question the arbitration proceedings/award on this ground.

Note: - Notwithstanding any of the clauses listed in the tender enquiry. HAICL reserve the right to cancel the tender enquiry at any stage without assigning any reason and without any liabilities to the same.

Annexure-A**CRITERIA FOR TECHNICAL EVALUATION FOR IMPLEMENTATION OF E-INVOICING WITH API INTEGRATION TO THE EXISTING ERP FOR “HARHITH PROJECT” OF HAICL, PANCHKULA.**

All tenderers are required to submit the following documents with the Technical Bid:-

S. No.	Particulars	Pl. write in Yes/No
1	Cost of Tender Document: The Technical bid should be accompanied by tender cost of Rs.1,000/- inclusive of GST, excluding e-tender service fee of Rs.1000/- inclusive of GST which will be paid as per e-tendering process.	
2	EMD: EMD of Rs.3000/- will be submitted in on-line mode through e-Tendering Portal.	
3	The bidder company/firm/proprietor should be registered in India. (Documents in support of Company registration/firm/proprietorship, copy of PAN card and GST registration Number).	
4	Bidder must have positive net worth of minimum Rs.20.00 Crore in any of last 3 financial years (2018-19, 2019-2020, 2020- 2021). Bidder to provide audited annual report/Balance Sheet for last 3 financial years.	
5	A notarized Affidavit on a stamp paper of Rs.100/- to the effect that it has never been blacklisted by any Central or State Organization/ PSU/Institutions/ Corporations/ Boards /Establishments.	
6	The Bidder should not be involved in any subcontracting activity.	
7	The Bidder must have past exposure in handling FMCG/AGRO Products clients	
8	The bidder company/firm/proprietor should have minimum employees strength is 100.	
9	The bidder company/firm/proprietor should have experience in handling more than 2 Government/PSU clients by the company or its affiliates.	
10	Bidder should be registered as GSP (GST Suvidha Provider) with GSTN as on the date of submission of bid.	

11	Bidder must provide its own ASP solution. The software application should have been audited by an authorized audit agency, copy of audit report thereof should be submitted.	
12	Bidder should have delivered atleast two ASP/GSP solutions to end customers alongwith training during the last 2 years, with at least One Government/PSU, documentary proof thereof should be submitted.	
13	PAN Number and photocopy of PAN Card.	
14	GST Registration certificate.	
15	A Power of Attorney (if the tender is not signed by the actual bidder or the tender is submitted on behalf of the firm).	
16	Partnership Deed (as applicable) in case of partnership firm.	
17	Demo/ presentation of the service may be asked and same should be complied by all bidders.	
18	A notarized Affidavit on stamp paper of Rs.100/- to the effect that tenderer accept all the terms and conditions of the present e-tender	

AFFIDAVIT

I/we, _____ is hereby
declare as under :-

1. That I/we, _____ have
thoroughly gone through all terms and conditions mentioned in the present e-tender enquiry
and agree with the same.

DEPONENT

Verification:-

I/We do hereby solemnly declare and affirm that the above contents are true and
correct to the best of my knowledge and beliefs. No part of it is false and nothing has been
concealed therein.

DEPONENT

Annexure- C

AFFIDAVIT

I/We/M/s..... Certify
that I/we have not been black listed by any of the Government/Semi Government
Department/s and am/are not connected to any firm who has been so black listed.

DEPONENT

Verification:-

I/We do hereby solemnly declare and affirm that the above contents are true and
correct to the best of my knowledge and beliefs. No part of it is false and nothing has been
concealed therein.

DEPONENT

Dated:-

Sign. -----

(Tenderer)

Annexure: D

LIST OF GOVT PROJECTS AWARDED

S No	Organization	Details of Project including cost	Contact person for the organization with telephone number for confirmation
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Note: - The vendors to attach the copy of supply orders as required in the eligibility criteria.

Company Seal

(Authorized Signatory of Company)

Place: _____

Date: _____

Annecure: E

LIST OF CONTACT PERSON FOR SALES/TECHNICAL SERVICE SUPPORT

S No	Name of office	Complete address	Contact information: Contact person - Email id - Contact number -
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Company Seal

(Authorized Signatory of Company)

Place: _____

Date: _____



HARYANA AGRO INDUSTRIES CORPORATION LIMITED

(A Haryana Govt. Undertakings)

CIN No.U51219HR1967SGC041080
EPABX: 0172-2561317, 2560920
FAX: 0172-2561310, 2561313
Website: haic.co.in
Email: haicpk@gmail.com

Registered office
Bays No.15-20, Sector-4
Panchkula

FINANCIAL BID OPENING PROCEDURE

1. The Financial Bids of all the technically qualified Bidders shall be opened on the appointed date and time in presence of the qualified bidders/their authorized representatives, who choose to be present at the time of opening of the financial bids.
2. All the technically qualified bidders/their authorized representatives present at the time of opening of the Financial Bids shall be required to submit the Authorization letter from their Companies and shall be asked to sign on all the sealed envelopes containing the Financial Bid.
3. Any bidder objecting to the same shall be disqualified and his financial bid shall be returned on the spot.
4. Absence of bidders or their authorized representatives shall not impair the legality of the process.
5. The financial bid price, as indicated in the financial bid submission form of each bidder shall be read out on the spot, however, it shall be clearly stated that the final financial bid prices would be arrived at after detailed scrutiny/correction of arithmetical error in the financial bid.
6. Financial Bids of only those tenders will be opened, who qualified the technical stage, in the presence of qualified tenderers, who may wish to be present. Negotiation will be held, if need be.

RIGHT OF ACCEPTANCE:

7. HAIC reserves all rights to reject any bid including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific bids. The decision of the Competent Authority of the HAIC in this regard shall be final and binding.
8. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable for rejection.
9. The competent authority of the HAIC reserves the right to award any or part or full contract to any successful agency (ies) at its discretion and this will be binding on the bidders.
10. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the competent authority of the HAIC reserves the right to award the contract to the next higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the bidders.

11. The HAIC may terminate the Contract if it is found that the Contractor is black listed on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertaking etc.

NOTIFICATION OF AWARD BY ISSUANCE OF 'LETTER OF ACCEPTANCE'

12. After determining the successful evaluated bidder, Haryana Agro Industries Corporation Limited shall issue a Letter of Acceptance (LoA) in duplicate, who will return one copy to Client duly acknowledged, accepted and signed by the authorized signatory, within **Three (3) days** of receipt of the same by him.
13. The issuance of the Letter of Acceptance to the bidder shall constitute an integral part and it will be a binding to the contract.

The time taken between the date of issue of LoA and Notice to Proceed shall not prevent the contractor to mobilize the man power.

14. RETURNING OF EARNEST MONEY DEPOSIT (BID SECURITY AMOUNT)

15. The Earnest Money Deposit of the unsuccessful bidders in the ***technical Bid evaluation stage*** shall be returned along with their unopened financial bids within seven (07) days after opening of the eligible financial Bids.
16. The Earnest money Deposit of the unsuccessful bidders in the ***financial bid evaluation stage*** shall be returned within seven (07) days, on award of contract to the Successful bidder.
17. The Earnest money deposit of all the bidders shall be returned along with their unopened financial bids, in case of cancellation of Tender after the opening of Bids and prior to opening of financial bids.

Annexure- F

S. No.	Item Description	Qty	A/U
1	API Implementation Cost	1	Nos
2	Invoice cost upto 1 Lakh invoices (Per Financial Year)	1	Nos
3	Invoice cost above 1 Lakh invoices (Per Financial Year)	1	Nos
4	Variable Cost with specification if any	1	Nos
5	Software Support & Maintenance	1	Nos