



## **Request for Proposal**

### **Tender For Empanelment of Agencies for Supply and Installation of Interior Fixtures and Empanelment of Agencies for Completely Furnished Pre- Fabricated Cabins for Retail Shops for Haryana Agro Industries Corporation Limited**

**Tender No. 2021-05-22-01**

**Haryana Agro Industries Corporation Limited HAICL, Panchkula, Haryana**

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Registered office:  
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Panchkula- 134112, Haryana.

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## 1. DISCLAIMER

- A. The information contained in this Terms of Reference document (the “TOR”) or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of Haryana Agro Industries Corporation Limited. (HAICL), Government of Haryana, or any of their employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TOR and such other terms and conditions subject to which such information is provided.
- B. This TOR is not an agreement and is neither an offer nor invitation by HAICL to the prospective Bidders or any other person. The purpose of this TOR is to provide interested parties with information that may be useful to them in preparing their technical proposals and financial offers pursuant to this TOR (“the Proposal”).
- C. This TOR is not an agreement and is neither an offer nor invitation by HAICL to the prospective Bidders or This TOR includes statements, which reflect various assumptions and assessments arrived at by the HAICL in relation to the Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TOR may not be appropriate for all persons, and it is not possible for the HAICL, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TOR. The assumptions, assessments, statements and information contained in this TOR may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TOR and obtain independent advice from appropriate sources. Information provided in this TOR to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. HAICL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. HAICL, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TOR or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the TOR and any assessment, assumption, statement or information contained therein or deemed to form part of this TOR or arising in any way in this Bid Stage. HAICL also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this TOR. HAICL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this TOR. The issue of this TOR does not imply that HAICL is bound to select a Bidder or to appoint the Selected Bidder, as the case may be for the Assignment and HAICL reserves the right to reject all or any of the Bidders or Proposals without assigning any reason whatsoever.
- D. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by HAICL or any other costs incurred in connection with or relating to its Proposal.
- E. HAICL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or for submission of the Proposal, regardless of the conduct or outcome of the Bidding Process.

## 2. Detailed Notice Inviting Tenders

1. The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the centralized e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.
2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. The bidders will be required to make online payment of Rs. 50,000/- towards EMD on or before the Bid Due Date in due course of time from 22.05.2021 to 05.06.2021. The intended bidder who fails to deposit EMD within the stipulated time frame shall not be allowed to submit its bids for the respective event/Tender.
3. The interested bidders must remit the funds of EMD at least T+1 working day (transaction + One working Day) in advance i.e., on or before 05.06.2021; and make payment via RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>
4. The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non-refundable) of Rs.1,000/- (Rupee One Thousand Only) online either by using the service of secure electronic payments gateway which is an online interface between bidders and online payment authorization networks or by submitting a Demand Draft payable at par at all branches at Haryana.
5. The Payment for document fee/e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance before the expiry date & time of the respective events and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

### 3. Key Dates

The bidders can submit their tender documents in two bid sealed envelopes as per the dates mentioned below:

S. No.	Particulars	Details
1.	Document Reference Number	2021-05-22-01
2.	(i) Downloading of Tender Document/ Online bid Preparation (ii) Online directly transfer of funds of Rs. 2000/- through online directly through debit cards & internet Banking Account (Tender document fee Rs.1000/- , processing fee Rs. 1000/- is required. (iii) EMD of Rs.50,000/- (Rs. Fifty Thousand Only) through online directly through Debit card & internet banking accounts.	22.05.2021 to 05.06.2021 till 5:00 pm
3.	Last date of submission of queries via email at <a href="mailto:haicpkl@gmail.com">haicpkl@gmail.com</a> by 5:00 PM or by submitting in <b>pre-bid meeting</b> at 11:00 AM on 31.05.2021 in Main Conference Room, HAICL, Sector-4, Panchkula.	31.05.2021
4.	Submission of technical and financial bid	08.06.2021 till 5:00 pm
5.	Date of opening of Technical and Financial bids	09.06.2021 at 11:00 am & 4:00 pm
6.	Manual submission of only additional document, if required.	09.06.2021 at 1:00 pm
7.	HAICL contact details	Haryana Agro Industries Corporation Limited, Bays No. 15-20, Sector 4, Panchkula, Haryana 134112 Email- <a href="mailto:haicpkl@gmail.com">haicpkl@gmail.com</a> Tel- 0172- 2561305
Note: - In case a Central/ State Holiday are declared on any day, the event will be held on the next working day at the same time and same venue.		

#### Important Note:

- The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder fails to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted.
- Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- Applicant/bidder can re-work on his/her bids even after completion of "application/bid preparation and submission stage" (Application/bidders stage), subject to condition that the re-work must take place during the stipulated time frame of the applicant/bidder stage.
- Due to current crisis, vendors are eligible to pay the EMD amount through RTGS or NEFT to HAICL. The account details of HAICL are mentioned below:  
**Haryana Agro Industries Corporation LTD-Retail**  
**Punjab & Sind Bank, Sector- 5, Panchkula.**  
**A/c No.- 09151100731596**  
**IFSC- PSIB0000915**

## 5. Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. **Registration of bidders on e-Procurement Portal:** - All the bidders intending to participate in the tender process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.
2. **Obtaining a Digital Certificate:** -
  - 2.1. The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
  - 2.2. A Digital Certificate is issued upon receipt of mandatory identity (i.e., Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://etenders.hry.nic.in>
  - 2.3. The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
  - 2.4. The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
  - 2.5. Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
  - 2.6. In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the

department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7. In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8. The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

### **3. Pre-requisites for online bidding: -**

In-order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Tenders Haryana or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup is also available on the Home page of the e-tendering Portal.

### **4. Online Viewing of Detailed Notice Inviting Tenders: -**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>

### **5. Download of Tender Documents: -**

The tender documents can be downloaded from the eProcurement portal <https://etenders.hry.nic.in>

### **6. Key Dates: -**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

### **7. Online Payment of Tender Document Fee, eService fee & Bid Preparation & Submission (PQQ/Technical & Commercial/Price Bid):-**

7.1. **Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, E-service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and E-service Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through online. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

### **7.2. Preparation & Submission of online Applications/Bids: -**

7.2.1. Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender (bid) mandatorily be submitted online by following the instruction appear on the screen.

7.2.2. Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

7.2.3. Financial or Price Bid Proposal shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

#### 8. Assistance to the Bidders:-

**For queries on Tenders Haryana Portal, Kindly Contact**

**Note: - Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the contact details. For any issues/clarifications relating to the tender (s) published kindly contact the respective Tender Inviting Authority.**

**Tel: -0120-4200462, 0120-4001002, Mobile: - 8826246593**

**E-mail: - [support.etender@nic.in](mailto:support.etender@nic.in)**

**For any technical related queries please call at 24 x 7 Help Desk Number 0120- 4001002, 0120-4200462, 0120-4001005, 0120-6277787**

**For Support related to Haryana Tenders in addition to helpdesk you may also contact on e-mail ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com) Tel: - 01722700275**

#### **Timing: -**

Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:00 pm) (Helpdesk support team shall not be contacted for online bidding on behalf of the Contractors)

#### **NOTE: -**

- (A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
- (B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.

#### 9. Guideline for Online Payments at e-Procurement Portal of Government of Haryana



Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + eService Fee & EMD-cum- Security Amount Deposit: -

- A. Debit Card
- B. Net Banking
- C. Online

#### **A. Debit Card**

The procedure for paying through Debit Card will be as follows: -

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment.
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal.
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The bidder shall store the unique transaction number in its database along with the date and timestamp.
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B. Net-banking**

The procedure for paying through Net-banking will be as follows: -

- (i) Bidder selects Net-banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Net-banking payment gateway screen displaying list of Banks.
- (v) Bidder chooses his / her Bank.

- (vi) The Net-banking gateway redirects Bidder to the Net-banking page of the selected Bank.
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net-banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C. Online**

This solution shall also allow the bidder to make the EMD payment online. This shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing Bank account through online. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose Payment of EMD, the bidder clicks on online payment option.
2. Upon doing so, the e-procurement portal will redirect the bidder to a page where it will generate a challan.
3. This challan shall include the beneficiary (Virtual) account number and other details like beneficiary IFSC code etc.

### **Online Payment Procedure**

This provision will ensure that no confidential details regarding the bidder or tender are disclosed to the third party while remitting the payment online.

**The bidder would remit the funds at least one day in advance to the last day and make the payment online.**

SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Departments/PSUs Escrow security deposit account post validating the first part of the beneficiary account number, i.e., the client code only. In case the validation of client code is not successful, the Bank shall return the funds and not credit the Tech process Intermediary Departments/PSUs Escrow security deposit A/c.

## 6. Dos and Don'ts for Bidders

S.No.	Scenario	Do's/ Don'ts
1.	In the event of making Payment through online	<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>• It is the bidder's responsibility to ensure that online payments are made to the exact details as mentioned in the challan which are:</li> <li>• Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>• Beneficiary IFSC Code: As prescribed by SBI Bank (this shall remain same across all tenders)</li> <li>• Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>• Beneficiary bank branch: SBI Bank Ltd, CMS</li> <li>• Beneficiary name: As per the challan</li> <li>• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD</li> <li>• It is advised that all the bidders make payment via- online at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>• Bidder has to make only single payment against a challan as per the amount mentioned on the challan.</li> <li>• Bidder must do the payment before tender validity gets expired.</li> </ul> <p><b>Don'ts</b></p> <ul style="list-style-type: none"> <li>• Bidder should not enter erroneous details while filling the online form at their bank. The following possibilities may arise:</li> <li>• <b>Incorrect IFSC code:</b> - Transaction would be rejected and the amount would be refunded back to the bidders account</li> <li>• <b>Incorrect Beneficiary account number</b> (&lt;client code&gt; + &lt;random number&gt;): - In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.</li> <li>• <b>Incorrect Amount mentioned:</b> The amount would be rejected if the amount mentioned while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto refunded</li> </ul>

		<p>directly to bidder's account.</p> <ul style="list-style-type: none"> <li>• <b>In the event of any discrepancy, payment would not be considered, and bidder would not be allowed to bid/ participate.</b></li> <li>• Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.</li> <li>• Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.</li> <li>• Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder</li> </ul>
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## 6. Terms of Reference

### Introduction

This document is a detailed notice inviting Tender to select **vendors for the supply, and installation of racks, cash counters, chairs, ladders, shopping baskets, and shutters** for Retail Expansion Project of Haryana Agro Industries Corporation Limited ('HAICL').

HAICL under the Retail Expansion Project aims to setup 2,000 FMCG retail stores/outlets (1,500 outlets for Rural locations and 500 for Urban Locations) across the 22 districts of Haryana, which will help in boosting the spirit of entrepreneurship and generating favourable employment opportunities. Through these retail outlets, Government will offer best quality products at discounted prices under State-owned brands and further the aim of Haryana Retail policy.

The Retail Expansion Project further aims to facilitate the achievement of vision 'Atmanirbhar Bharat and Atmanirbhar Haryana' by making people self-reliant by providing them level playing field and making them reap the fruits of a growing Food & Grocery market. The focal point of this scheme is to make the people of the state of Haryana self-reliant and progressive.

The broad objectives of the same are listed below:

- To provide an alternate channel of sales to MSMEs, FPOs, SHGs and Govt. Agencies and bring different stakeholders on a common platform by leveraging the strengths of each other
- To promote entrepreneurship
- Provide best quality products at discounted prices
- Enhance the reach of Haryana based MSME's,
- Promote retail policy of Haryana and generate employment across the State
- Going forward, the organization would help generate market for innovative products across packaged consumer goods
- Enhancing manufacturing efficiency in the State

### Scope of Work

The scope of work to be undertaken by the Installation vendor is listed below:

- HAICL is looking for vendors in the following two categories
  - Category 1: Vendors that will supply and install in-store fixtures such as racks, cash counter, chair, ladder, sign board, shutter etc.
  - Category 2: Vendors that will fabricate and install Pre-fabricated Cabins/ shops with interior fitments including racks, cash counter, chair, ladder, shutter etc. as per specifications laid in this document

- For Category 1, the vendor needs to take measurement of the store and finish installation of required fixtures and ensure store readiness within two weeks of the site confirmation provided by Marketing/ Franchisee Manager of HAICL. Franchisee will pay recce fees. Transportation will be paid as per actual and be agreed mutually. The vendor will have to bear all other associated costs that incur in making the store ready. Franchisee will pay for the fixtures installed by vendor as per the finalized rates with HAICL. The recce fee will be as per point no 24 in chapter-9.
- For Category 2, the vendor needs to conduct site inspection, measurements (if required) and installation of Pre-fabricated shops along with required fixtures and ensure store readiness within four weeks of the site confirmation provided by Marketing/ Franchisee Manager of HAICL. Franchisee will pay recce fees. Transportation will be paid as per actual and be agreed mutually. The vendor will have to bear all associated costs that incur in making the store ready. HAICL or its franchisee will pay for the Pre-fabricated shop & its fixtures installed by the vendor as per the finalized rates with HAICL. The recce fee will be paid as per point no 24 in chapter 9.
- HAICL will ensure that all payments are released by franchisee. HAICL will take demand draft from franchisee before the commencement of work by vendor. HAICL will hand over the DD to vendor after the completion of the work.
- For both, Category 1 & 2, the vendor needs to take measurement of the store and finish installation of required fixtures and ensure store readiness within two weeks for interiors fixtures and 4 weeks for pre-fabricated outlets on the site confirmation provided by Marketing/ Franchisee Manager of HAICL.
- The vendor needs to conduct a site assessment and basis the same needs to provide a cost estimate to the Franchisee. A copy of the estimate also needs to be sent to HAICL with measurements and dimensions of the site. In case the vendor feels that the site cannot be completed in the stipulated timeline provided in the TOR, it needs to communicate the same to HAICL with reasons for the same. Acceptance of the extension on timelines is at the sole discretion of MD HAICL.
- Every selected vendor/ bidder will need to apply/ bid for minimum 200 outlets. However, the same is extendable to 500 outlets based on the performance and capability of the selected vendor. Extending the number of outlets will be the sole discretion of MD HAICL.
- Broad Sizes of the outlets are 200 sq. ft., 200-700 sq. ft. and > 800 Sq. ft. These sizes are illustrative, and the vendor will need to take measurement of each outlet before commencement of work at each site and communicate the same to HAICL.
- The Item rates are invited by HAICL for its tentative Franchisees, who will procure the material from the selected vendors for to have uniformity in design, size, specifications throughout the state.
- The tentative franchisees will make request to HAICL which will further authorize the selected vendor for fabrication but payment as per the rates finalized will be made directly by the Franchisees in advance. The advance payment will be in the form of demand draft in the name of executing vendor. The demand draft has to be submitted to HAICL and HAICL will release the DD to authorized vendor within 7 days of completion of work.

- The present empanelment of vendors is only to facilitate franchisees all over the state under HAICL.
- The rates quoted in the tender are applicable till the completion of the contract and no variation by way of any extra will be allowed under any circumstances. The rates given in the schedule of rates are inclusive of Octroi, terminal tax, Royalty and all other taxes and charges. However, if there is increase or decrease by defined percentage in major raw material costs i.e., CRCA/ iron related material etc, HAICL will negotiate and enhance/reduce the quoted price. The authorized vendor will apprise HAICL via email about market trend of major material, at least every 15<sup>th</sup> day or on same day when there is increase or decrease by 15% or more. The amendment in prices will be as follows:

Category	Major Raw Material & Current Price	Major Raw Material & Current Price (Inclusive of Taxes)	Variance in Raw Material Cost	Implication on End Product Price
Wall Rack Display/Wall mounted rack	MS- Rs. 77/ Kg	MS- Rs. 90/ Kg	10%	7.5%
			20%	15.0%
			30%	22.5%
Display Central Rack	MS- Rs. 77/ Kg	MS- Rs. 90/ Kg	10%	7.5%
			20%	15.0%
			30%	22.5%
Signage	MS- Rs. 77/ Kg	MS- Rs. 90/ Kg	10%	5.0%
			20%	10.0%
			30%	15.0%

- No claim in respect of GST or any other local taxes which might be in existence or which might hereafter be imposed will be admissible.
- The bidders are subject to be disqualified if they have:
  - Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or.
  - Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or
  - Participated in the previous bidding for the same work and had quoted unreasonably high bid prices and could not furnish rational justification to **Haryana Agro Industries Corporation Limited (HAICL)**.

## 7. Eligibility Criteria

The bidders will be assessed as per the pre-qualification criteria defined in the TOR. Only the bidders who qualify pre-qualification shall be eligible for **financial evaluation**. Non-conforming proposals will be rejected and will not be eligible for any further processing. The pre-qualification criterion for the organization is as below:

S. No.	Requirement	Required Documents
1	The bidder (a Business Entity) shall mean a company registered in India under the Companies Act, 1956 or 2013 or a partnership firm registered under the Limited Liability Partnership Act of 2008 and operating for at least last 3 (Three) years as on March 31, 2021.	Incorporation/ Registration Certificate
2	<p><b>Category 1 only i.e. minimum 200 outlet's interior</b></p> <p>The entity should have at-least average of Rs. 0.5 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p> <p><b>Category 2 only i.e. minimum 200 Pre-fabricated shops as per the demand from Franchisee</b></p> <p>The entity should have at-least average of Rs. 1 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p> <p><b>Category 1 and 2 both i.e. minimum 200 outlets</b></p> <p>The entity should have at-least average of Rs. 1.5 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p>	Certificate from the statutory auditor/ Client's certificate and agreement/ work order
3.	<p>One similar nature of completed Work costing not less than Rs. 1.0 Cr. in last 3 years</p> <p>OR</p> <p>Two similar nature of completed Work costing not less than Rs. 0.5 Cr. each in last 3 years</p> <p>OR</p> <p>Three similar nature of completed work costing not less than Rs. 0.35 Cr. each in last 3 years</p>	Client's certificate and agreement/work order
4	The bidder should have successfully completed one project with State or Central Government or reputed organisations in delivering similar project of store fitment	Client's certificate and agreement/work order
5	The bidder should not currently have been blacklisted/banned/debarred by any State/ Central Government or any of its Agency/ PSU or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ ineffective performance.	Undertaking by the bidder. Falsification and nondisclosure will lead to disqualification from the evaluation process



Along with the above the bidders need to provide copy of the following documents:

- GST
- Pan Card
- Firm's Factory Address with documentary proof

## 8. Selection Criteria

- (i) Financial bid will be opened of only eligible bidders. Financial bid will be inclusive of taxes, installation cost or any other such costs.
- (ii) In order to select all eligible bidders, HAICL will follow following process:
  - a) HAICL will negotiate with L1 bidder
  - b) The negotiated price will be offered to all other bidders as counteroffer
  - c) All bidders in agreement with negotiated counteroffer will be allotted equal number of stores.However, total allocation will be 80% of net requirement i.e., 2,000 outlets. All bidders not in agreement to counteroffer but within 5% of counteroffer of L1 vendor will be allotted equal number of stores. However total allocation will be 20%.
- (iii) The selected vendor(s) will deposit security deposit within 15 days of empanelment. The security deposit will be refunded after Defect Liability Period and HAICL and vendor will not claim any interest on deposited amount. The security deposit will be proportional to allotment quantity as per the table below:

Store Count	Amount (in Rs.)
0-50	1 lac
51-100	2 lacs
101-150	3 lacs
151-200	4 lacs
201-250	5 lacs
251-300	6 lacs
300 and above	7 lacs

A selected vendor's EMD will be adjusted against the security deposit. The balance amount of security deposit post adjustment of EMD has to be paid by the vendor as per table above.

- (iv) HAICL will allot the work zone wise. Haryana will be divided in to 4-5 zones. Selected vendors at counteroffer will be given zones nearest to Delhi NCR/ to their manufacturing plant/ vendors choice of zone. Other selected vendors will be allotted zone as per discretion of MD HAICL.
- (v) The acceptance of the tender will rest with the Managing Director, **Haryana Agro Industries Corporation Limited (HAICL), Panchkula** who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received without assigning any reason.

## 9. General Rules and Directions for The Guidance of Selected Vendors

- 1) All work proposed for execution by contract will be notified to the vendor via e-mail or website if **Haryana Agro Industries Corporation Limited (HAICL)** by the Marketing/ Franchisee Manager post approval from MD HAICL.

This will state the work to be carried out, as well as the date for completion of work, also the location of the work to be carried out.

**For Category 1 (Interior Fixtures)**, the vendor needs to take measurement of the store and finish installation of required fixtures and ensure store readiness within two weeks of the site confirmation provided by Marketing/ Franchisee Manager of HAICL. The vendor will have to bear all associated costs that incur in making the store ready. Franchisee will deposit Demand draft in the name of vendor to HAICL before the start of work and HAICL will hand-over the Demand Draft to vendor after satisfaction report along with invoice receive from franchisee. Vendor will invoice the franchisee directly only the amount will be released from HAICL to vendors.

**For Category 2 (Pre-fabricated Shops with Interior Fixtures)**, the vendor needs to conduct site inspection, measurements (if required) and installation of Pre-fabricated Shops along with required fixtures and ensure store readiness within four weeks of the site confirmation provided by Marketing/ Franchisee Manager of HAICL. The vendor will have to bear all associated costs that incur in making the store ready. Franchisee will pay via HAICL only for the fixtures installed by the vendor as per the finalized rates with HAICL. Franchisee will deposit Demand draft in the name of vendor to HAICL before the start of work and HAICL will hand-over the Demand Draft to vendor after satisfaction report along with invoice receive from franchisee. Vendor will invoice the franchisee directly only the amount will be released from HAICL to vendors.

- 2) The department may refuse or suspend payments on account of a work when executed by a firm or by selected vendor described, unless a satisfactory work completion report from franchisee.
- 3) The receipt of an accountant or clerk for any work executed by the selected vendor will not be considered as an acknowledgement of work done till its signed by franchisee. It is the sole responsibility of the selected vendors to procure a certificate of work completion.
- 4) The details of intimation, assessment, allotment, payment and completion of installation of fixtures in franchisee stores for vendors are as under:

Vendor Type	Particulars	Remarks	Days
Interior Fixtures Vendor (racks, cash	HAICL Franchisee Manager	HAICL franchisee manager will convey the vendor about the selected franchisee details for the development of franchisee store in terms of fixtures	T

counters, chairs, ladders, sign boards, shutters, etc.)	Vendor	Site visit by Vendor as informed by Franchisee.	T+3
	Vendor	Submit the Performa of estimated cost in T+5 days to HAICL.	T+5
	Franchisee Partner	Franchisee needs to submit the demand draft of proposed amount in advance for the development of store to HAICL. Also, franchisee needs to submit the completion certificate of fixtures in store within 3 days to the vendor.	T+7
	Vendor	After allotment of work, the vendors must complete the fixture installation within 2 weeks. Vendor must submit the completion certificate to HAICL for release of Demand Draft.	T+7+14

If delay is avoidable, penalty of Rs 1,000 per day will be paid by vendor to HAICL and then Demand Draft of franchisee will be released to vendor. The penalty will remain with HAICL and franchisee cannot claim it from HAICL. In case delay is unavoidable, vendor needs to submit a report with consent of franchisee and seek extension from MD HAICL. MD HAICL will be a final authority to impose or remove any penalty to the vendors.

- 5) The details of intimation, assessment, allotment, payment and completion of installation of fixtures in franchisee stores for category 2 vendor are as under:

Vendor Type	Particulars	Remarks	Days
Category 2	HAICL Franchisee Manager	HAICL franchisee manager will convey the vendors about the selected franchisee details for the development of franchisee store in terms of fixtures	T
	Vendors	Site visit by Vendors as informed by Franchisee.	T+3

	Vendors	Submit the Performa of estimated cost in T+5 days to HAICL.	T+5
	Franchisee Partner	Franchisee needs to submit the demand draft of proposed amount in advance for the development of store to HAICL. Also, franchisee needs to submit the completion certificate of fixtures in store within 3 days to the vendors.	T+7
	Vendors	After allotment of work, the vendors have to complete the fixture installation & placement of pre-fabricated store within 30 days. Vendors has to submit the completion certificate to HAICL for release of Demand Draft.	T+7+30

If delay is avoidable, penalty of Rs 5,000 per day will be paid by vendor to HAICL and then Demand Draft of franchisee will be released to vendor. The penalty will remain with HAICL and franchisee cannot claim it from HAICL. In case delay is unavoidable, vendor needs to submit a report with consent of franchisee and seek extension from MD HAICL. MD HAICL will be a final authority to impose or remove any penalty to the vendors.

- 6) If the Selected Vendor shall desire an extension of the time for completion of the work on the grounds of unavoidable circumstances, he shall apply in writing to the MD HAICL within 7 days of the date of the hindrance. If the circumstances are found reasonable, MD HAICL may authorize such extension of time.
- 7) All invoices will be raised in the name of franchisee. A copy of invoice will be submitted along with completion/satisfaction certificate of franchisee. HAICL will hand over the demand draft to vendor. Vendor is advised not to start work before advance Demand Draft is not received by HAICL from franchisee. Advance Demand Draft will be of value as per the estimate provided by vendor and agreed by the franchisee. The rates quoted by vendor on the Proforma Invoice need to be as per DNIT and as per required work mutually agreed by vendor and franchisee. Thus, vendor will do site visit, prepare an estimate as per site and quoted rates and then will take consent and from franchisee and submit all these documents to HAICL. Thereafter, HAICL will seek demand draft from franchisee and after receiving of demand draft, HAICL will convey to vendor to initiate the work. In any case of non-

compliance by franchisee, vendor will convey to HAICL and concerned officer of HAICL will assist the vendor to ensure compliance.

- 8) The selected Vendor shall execute the whole and every part of the work in the most substantial and work man like manner, and both as regards material and otherwise in every respect in strict accordance with the specifications. The selected vendor shall also confirm exactly, fully and faithfully to the designs, drawing and instructions in writing relating to the work signed by the officer designated by MD HAICL and lodged in the office, and to which the selected vendor shall be entitled to have access such office, or on the site of the work for the purpose of inspection during office hours, and the selected vendor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specification, and of all such designs, drawings and instructions as aforesaid.
- 9) Based on the feedback submitted by designated officer the MD HAICL shall have full powers at all times to subject to the employment of any workman, foreman or other employee on the works by the Selected Vendor, and if the Selected Vendor shall receive notice in writing from MD HAICL requesting removal of any such man from the work, the Selected Vendors shall comply with the request forthwith. No such workman, foreman or other employee after his removal from the works by request of the MD HAICL shall be re-employed or re-instated on the works by the Selected Vendors at any time, except with the previous approval in writing of the MD HAICL. The Selected Vendors shall not be entitled to demand the reason from the MD HAICL for requiring the removal of any such workman, foreman or other employee.
- 10) MD HAICL shall have power to make any alteration in or omission from additions, to or substitutions for, the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of work and the Selected Vendor shall be bound to carry out the work in accordance with any instructions which may be given to him in writing signed by the MD HAICL. The time for the completion of the work shall be extended in the proportion that the altered, additional or substituted work bears to the original contract work. If alteration is not included in quoted rates, HAICL will seek quote in sealed enveloped from each selected vendor. Sealed envelopes will be opened in front of selected vendors. HAICL will fix common rates in coordination with vendors. The vendors will execute new alterations at rates fixed by HAICL.
- 11) HAICL will not be eligible to pay or compensate the claim amount to the vendors for the work not carried out due to alteration made in original specifications, drawings, designs and instruction made by HAICL.
- 12) If it shall appear to the HAICL observation that the executed work by the selected vendor is imperfect, un-skilful workmanship or used of low material quality or not in accordance with the contract then the vendor is required to rectify or remove or reconstruct the work in given time as per HAICL standard and the selected vendors will be liable to pay compensation at the rate of one percent on the amount of work order. If the HAICL observe the inferiority work by vendor 2-3 times, then the HAICL is eligible to terminate the contract of vendor and eligible to forfeit the security deposit of the vendor.

- 13) All work under or in course of execution or executed in pursuance of the contract shall be open for the inspection by the HAICL officers designated by MD HAICL. The vendor will be intimated for the inspection visit in advance by the HAICL representative. The responsible team member of the selected vendor should be present there to receive instructions for any changes or updates, if required.
- 14) The selected vendor are bound to work as per tender scope. HAICL will only be eligible to pay the selected vendor as per submitted measurement of stores. If there would be any changes in measurement arises during execution, then the vendors need to take a consent from HAICL within 5 days. If the selected vendor executed the work without consent of HAICL, then thereof no payment or allowances shall be made for such work or the materials.
- 15) The selected vendor should abide rules set by HAICL & state government of Haryana. The illustrative examples are as under:
- a. No labourer is employed that is not confirming to the guidelines as per the State or Central Government e.g., child labour, minimum wages etc.
  - b. The vendors are not allowed to deploy the un-skilful employee at franchisee sites. HAICL will be eligible to eliminate the un-skilful employee on immediate basis and the vendors are bound to replace the employee within 24 hrs. In case, if the vendors fail to comply, HAICL will impose the penalty of Rs. 50,000 to the vendors.
  - c. If HAICL observe the use of low material quality or not in accordance with the contract, then the vendor needs to replace the quality of material within 20% of allotted time. The vendor has to replace the material within 15 days & 30 days. In case, if the vendor fails to comply with the standards set by HAICL then the vendor will be eligible to pay penalty of Rs. 1000/day (category 1) and Rs. 5000/day (category 2) to HAICL.
- 16) In every case in which by virtue of the provision of Section 12, sub-section (1) of the Workmen's Compensation Act, 1923, **Haryana Agro Industries Corporation Limited (HAICL)** is obliged to pay compensation to workmen employed by the Selected Vendor, in execution of works, **Haryana Agro Industries Corporation Limited (HAICL)** will recover from the Selected Vendor the amount of the compensation so paid, and without prejudice to the rights of **Haryana Agro Industries Corporation Limited (HAICL)** under Section-12, subsection (2) of the Act, **Haryana Agro Industries Corporation Limited (HAICL)** shall be at liberty to recover such amount or any part thereof by deducting in from the contract or otherwise.
- Haryana Agro Industries Corporation Limited (HAICL)** shall not be bound to contest any claim made against it under Section 12, sub-section (1) of the said Act except on the written request of the Selected Vendors and his upon giving to **Haryana Agro Industries Corporation Limited (HAICL)** full security for all costs for which **Haryana Agro Industries Corporation Limited (HAICL)** might become liable in consequence of contesting claim.
- 17) Any excess payment made to the selected vendor inadvertently or other under this contract or any other sum found to be due to HAICL by the selected vendors in respect of this contract, may be

deducted from any sum whatsoever payable by HAICL to the vendors. In case deduction is not possible, vendor will deposit the dues in 7 working days otherwise an interest of 18% per annum will be charged.

- 18) All work to be executed under the contract shall be executed under the directions and subject, to the approval in all respects of the Managing Director of the **Haryana Agro Industries Corporation Limited (HAICL)** for the time being who shall be entitled to direct at what point or points and in what manner they are to be commenced, and from time to time carried on.
- 19) In case of any dispute arising out of the contract, the matter shall be referred to the **Managing Director, Haryana Agro Industries Corporation Limited (HAICL), Panchkula** as arbitrator.
- 20) **Defect Liability Period:** All wear and tear and required maintenance of fitment will be considered to be scope of work under defect liability period. Defect liability period will be for one year. However, any damage by franchisee will not be covered in defect liability period.
- 21) Maintenance period-** The maintenance period will be 4 years from completion of defect liability period. The vendor will reinstate/provide maintenance to franchisee at the cost of Franchisee. The cost of maintenance will be variable and hence will be mutually agreed between vendor and franchisee. In case of ambiguity in deciding maintenance charge between franchisee and vendor, decision of MD HAICL will be final.

The date of completion shall be considered as date certified by the officer designated by MD HAICL. The officer designated by MD HAICL shall give notice to the Selected Vendor of any defects before the end of the defect's liability period. The Selected Vendor shall correct the notified defect/defects within the length of time specified by the officer designated by MD HAICL. Any damage by franchisee will not be covered in defect liability period. Such damages will be reinstated by franchisee at his own cost. The vendor will charge for rectification of damages as per quoted rates.

- 22) **Taxes:** The rates quoted by the Selected Vendors shall be deemed to be inclusive of the sales tax/ VAT, Labour Cess, Service Tax/GST as applicable and other taxes that the Selected Vendors will have to pay for the performance of this Contract. The tax will be imposed as applicable from time to time.
- 23) **Transportation-** The transportation cost will be on actuals and will be mutually agreed between franchisee and vendor. In case of any ambiguity, MD HAICL or his representative will be final authority of negotiation.
- 24) The recce charges/site inspection/ visit charges will be as per following table for one store as below:

Km	Charges
0-100	750
101 and above	1500

1. The vendor will provide a simple drawing without any cost. No special or Auto CAD/3D required. In case any franchisee demands for this, the cost of it will paid by franchisee to the vendor based on mutually agreement between franchisee and vendor.



2. However the recce/ site visit prices are illustrative and may be negotiated in future.

3. Further, vendor will convey to HAICL about the recce schedule in advance and will visit as per discussion and agreed schedule with HAICL representative. If a single visit covers more than one outlet, the recce/ site visit cost will be as follows: -

No. of Outlets Visit (In single day)	Kms.	Rate
2	0-100	750
2	>101	1500
3	0-100	1000
3	>101	1750
4	0-100	1250
4	>101	2000
5	0-100	1500
5	>101	2250
6	0-100	1750
6	>101	2500
7	0-100	2000
7	>101	2750
8<	0-100	2250
8<	>101	3000

## Annexure-A

### AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s\_\_\_\_\_ have abandoned any work Govt. of India/or any State or Govt. undertakings nor any contract awarded to us for such works have been **rescinded/terminated** on account of our default, during last five years prior to the date of this bid.

OR

The following works have been abandoned/rescinded on account of our default during the last five years prior to the date of this bid.

- a.
- b.
- c.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department/ Project implementing agency.

**(Signed by an Authorized Officer of the Firm)**

**(Title of Officer)**

**(Name of Firm)**

**DATE**

## Annexure-B

### Work performed as Vendors (works of a similar nature over the last three years)

Project Name	Name of the Employer	Description of work	Contract No.	Value of Contract (Rs. crores)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay & work Completed

## 10. Technical Specification

### (i) Technical Specifications for supply, fabrication and installation of Pre-fabricated Retail outlets – category 2

Size/dimension of outlet:

Store Size: - W-12'0" X D-16'6" X H-10'0"

Platform: - W-12'0" X D-2' X H - 6"

S. No	Elements	Description / Specification
1	Wall	Supply Fabrication and installation of External walls Structure: MS frame structure with 80X80 tube sections for columns and supporting legs min 6 no's and internal walls with 40x40mm finished with 0.8 mm MS profile sheet ( <b>Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent</b> ) with paint finish from outside
2	Door	Supply Fabrication and installation of Full width front open Foldable Door with required hardware and lock made with 0.8 mm MS Profile Sheet ( <b>Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent</b> ) on MS frame structure
3	Roof	Supply Fabrication and installation of ceiling: MS frame structure in 80x40mm and 40x40 mm tube section covered with 0.8mm MS profile sheet ( <b>Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent</b> ) with approved paint from the inner side. Installation of glass wool based insulation on the roof with 6mm prelam board as false ceiling
4	Flooring	<p>4.1 Supply Fabrication and installation of flooring: 18 mm Bison board flooring on MS frame bed with 60x40 mm tubular section finished with 1.5mm PVC flooring with approved colour/pattern</p> <p>4.2 Supply Fabrication and installation of external plinth: 18 mm Bison board flooring on MS frame bed with 60x40 mm tubular section finished with 1mm MS chequered sheet / vitrified tile (make Kajaria, NITCO, Somany)</p>
5	Electricals	<p>Supply Fabrication and installation of required electrical work:</p> <p>All internal wiring with PVC conduit with 2 switch &amp; socket @16 amp and 3 switch &amp; socket @ 6 Amp with MCB as required</p> <p>Lighting - Hanging LED dome light, 20 watts (make Bajaj, Philips, Surya or equivalent) - 6 no's</p> <p>Connector: - Using MCB &amp; connector for main cable (make Polycab, Havells, Finolex or equivalent) as required</p>
6	Façade	<p>6.1 Supply Fabrication and installation of ACP external Signage with LED Tube Lights and laser cut Acrylic Letters.</p> <p>6.2 Supply Fabrication and installation of external Canopy in MS structure and Profile sheet with 3 no. LED downlighter-8 watt</p>
7	Civil	Supply, Fabrication and installation of PCC Block with 8mm base plate to support the super structure - 6 nos. as required per site condition

8	SKUs Display Rack	8.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no., 12 inch depth – 3 nos.
		8.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no.,12 inch depth – 3 nos.
9	Wall Mounted SKU Display Rack	9.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth - 3 no., 12 inch depth – 3 nos.
		9.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth - 3 no.,12 inch depth – 3 nos.
10	Display Central Rack-Gondola	Supply and Fabrication of Modular Display Racks size W 3'-0" x H 5'-0" X D 3'-0" with taper on both sides of 0.9 mm and with structure in with shelves of 20 Gauge MS, Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge, 15 inch depth for each shelves, @15 inch depth - 3 no, 12 inch depth -2 nos. both side
11	Counter Desk	11.1 Desk specification with W 1'-8 X H 3'-0" X L 3'-4" structure in MS, 2-3 number of drawers with 1-inch prelam wooden top
		11.2 Desk specification with W 1'-8 X H 3'-0" X L 2'-, 1 number of drawer
12	Chair	Standard MS chair with Cushion
13	Ladder	Aluminum Ladder 4 feet
14	Shopping Basket	Multiuse shopping plastic basket for super mart of standard size
15	Rolling Shutter	MS rolling shutter in 0.8mm sheet with all hardware, fitting & lock
16	Shelf Rack	16.1 Shelf Rack with size of 12 inch
		16.2 Shelf Rack with size of 15 inch
17	Signage-Opt. 1	17.1 ACP signage size – 3mm laser cut Lit acrylic letters, 1.5 inch width as per approved design, 3mm ACP sheet, 9 mm solid white acrylic tray, with MS frame structure. Lighting with Led modules asper required quantity
	Signage-Opt. 2	17.2 ACP signage size – 3mm laser cut Non-Lit acrylic letters as per approved design, 3mm ACP sheet, with MS frame structure. Lighting with Led modules asper required quantity
	Signage-Opt. 3	17.3 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Alluminium L Channel Edge lit
	Signage-Opt. 4	17.4 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @ Back lit
18		18.1 Perforated wall size of W 4'-0" x H 4 '-0"

	Wall Mounted Storage Shelf	18.2 Slot wall size of W 4'-0" x H 4'-0"
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**Note:** The specifications have been added post discussion with Industry experts in order to provide level playing field to vendors and to facilitate maximum participation. However, if any vendor feels that better specifications are needed to ensure stability and longevity of the supplied goods and products, the same need to be communicated on or before pre-bid meeting. Post that no such things will be entertained.

**(ii) Technical Specifications for Supply, and installation of racks, cash counters, chairs, ladders, shopping baskets, signages and shutters etc.:**

S. No.	Elements	Type of Display Rack	Specification
1.	SKU Display Rack	Mild Steel	1.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no., 12 inch depth – 3 nos.
			1.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no.,12 inch depth – 3 nos.
2	Wall Mounted SKU Display Rack	Mild Steel	2.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no., 12 inch depth – 3 nos.
			2.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no.,12 inch depth – 3 nos.

3.	Display Central Rack-Gondola	Mild Steel	3.1 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 5'-0" X D 3'-0" with taper on both sides of 0.9 mm and with structure in with shelves of 20 Gauge MS, Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge, 15 inch depth for each shelves @15 inch depth -3 no, 12 inch depth -2 nos. both side
4.	Counter Desk		4.1 Desk specification with W 1'-8 X H 3'-0" X L 3'-4" structure in MS, 2-3 number of drawers with 1-inch prelam wooden top
			4.2 Desk specification with W 1'-8 X H 3'-0" X L 2'-, 1 number of drawer
5.	Chair		Standard MS chair with Cushion
6.	Ladder		Aluminium Ladder 4 feet
7.	Shopping Basket		Multiuse shopping plastic basket for super mart of standard size
8.	Rolling Shutter		MS rolling shutter in 0.8mm sheet with all hardware, fitting & lock
9.	Shelves Rack	Shelves Rack	9.1 Shelve Rack with size of 12 inches
			9.2 Shelve Rack with size of 15 inches
10.	Signage Board	Signage-Opt. 1	10.1 ACP signage size – 3mm laser cut Non-Lit acrylic letters as per approved design, 3mm ACP sheet, with MS frame structure. Lighting with Led modules as per required quantity
		Signage-Opt. 2	10.2 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Alluminium L Channel Edge lit

		Signage-Opt. 3	10.3 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swgGI sheet on sides and 26 swg GI sheet at back Single site printing @Back lit
		Signage-Opt. 4	10.4 Non-Lit Flex signage size - Flex Printing and installation on MS frame structure. Spec: 1 "or 3/4" square pipe
11.	Wall Mounted Storage Shelf	Counter Background Shelf	11.1 Perforated wall size of W 4'-0" x H 4'-0"
			11.2 Slot wall size of W 4'-0" x H 4'-0"
12.	Painting	Shutter Painting	Painting of store shutter
		Store Painting	Painting of store from interior or exterior

**Note:** \*The specifications have been added post discussion with Industry experts in order to provide level playing field to vendors and to facilitate maximum participation. However, if any vendor feels that better specifications are needed to ensure stability and longevity of the supplied goods and products, the same need to be communicated on or before pre-bid meeting. Post that no such things will be entertained.

**\*\***HAICL can seek quotation from empanelled vendors in near future for items which are not listed above or required basis customisation. The element of the items will be enlisted post negotiation with the vendors.



## 11. Financial Bid

- (i) **Financial bid-1 for supply, fabrication and installation of Pre-fabricated Retail outlets (porta cabins).**

S. No	Elements	Description / Specification	Qty	Amount inclusive of taxes (Quote required)
1	Wall	Supply Fabrication and installation of External walls Structure: MS frame structure with 80X80 tube sections for columns and supporting legs min 6 no's and internal walls with 40x40mm finished with 0.8 mm MS profile sheet <b>(Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent)</b> with paint finish from outside	Per sq. ft.	
2	Door	Supply Fabrication and installation of Full width front open Foldable Door with required hardware and lock made with 0.8 mm MS Profile Sheet <b>(Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent)</b> on MS frame structure	Per sq. ft.	
3	Roof	Supply Fabrication and installation of ceiling: MS frame structure in 80x40mm and 40x40 mm tube section covered with 0.8mm MS profile sheet <b>(Make: Tata Bluescope / JSW Steel Ltd. / Bhushan Power and Steel Ltd. or equivalent)</b> with approved paint from the inner side. Installation of glass wool based insulation on the roof with 6mm prelam board as false ceiling	Per sq. ft.	
4	Flooring	4.1 Supply Fabrication and installation of flooring: 18 mm Bison board flooring on MS frame bed with 60x40 mm tubular section finished with 1.5mm PVC flooring with approved colour/pattern	Per sq. ft.	
		4.2 Supply Fabrication and installation of external plinth: 18 mm Bison board flooring on MS frame bed with 60x40 mm tubular section finished with 1mm MS chequered sheet / vitrified tile (make Kajaria, NITCO, Somany)	Per sq. ft.	
5	Electricals	Supply Fabrication and installation of required electrical work: All internal wiring with PVC conduit with 2 switch & socket @16 amp and 3 switch & socket @ 6 Amp with MCB as required Lighting - Hanging LED dome light, 20 watts (make Bajaj, Philips, Surya or equivalent) - 6 no's Connector: - Using MCB & connector for main cable (make Polycab, Havells, Finolex or equivalent) as required	L/S	
6	Façade	6.1 Supply Fabrication and installation of ACP external Signage with LED Tube Lights and laser cut Acrylic Letters.	Size-7'-6" x 3'6"	
		6.2 Supply Fabrication and installation of external Canopy in MS structure and Profile sheet with 3 no. LED downlighter-8 watt	Per sq. ft.	
7	Civil	Supply, Fabrication and installation of PCC Block with 8mm base plate to support the super structure - 6 nos. as required per site condition	Pit size - W1'-0" x D1'-0" x H 1'6"	

8	SKU Display Rack	8.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no., 12 inch depth – 3 nos.	1	
		8.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no.,12 inch depth – 3 nos.	1	
9	Wall Mounted SKU Display Rack	9.1 Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no., 12 inch depth – 3 nos.	1	
		9.2 Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no.,12 inch depth – 3 nos.	1	
10	Display Central Rack - Gondola	Supply and Fabrication of Modular Display Racks size W 3'-0" x H 5'-0" X D 3'-0 " with taper on both sides of 0.9 mm and with structure in with shelves of 20 Gauge MS, Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge, 15 inch depth for each shelves @15 inch depth -3 no, 12 inch depth -2 nos. both side	1	
11	Counter Desk	11.1 Desk specification with W 1'-8 X H 3'-0" X L 3'-4" structure in MS, 2-3 number of drawers with 1-inch prelam wooden top	1	
		11.2 Desk specification with W 1'-8 X H 3'-0" X L 2'-, 1 number of drawer	1	
12	Signage Options	12.1 ACP signage size – 3mm laser cut Non-Lit acrylic letters as per approved design, 3mm ACP sheet, with MS frame structure. Lighting with Led modules asper required quantity	Per Sq. Ft.	
		12.2 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Alluminium L Channel Edge lit	Per Sq. Ft.	
		12.3 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Back lit	Per Sq. Ft.	
		12.4 Non-Lit Flex signage size - Flex Printing and installation on MS frame structure. Spec: 1 "or 3/4" square pipe	Per Sq. Ft.	
13	Wall Mounted Storage Shelf	Perforated wall size of W 4'-0" x H 4 '-0"	1	
		Slot wall size of W 4'-0" x H 4 '-0"	1	
14	Shelf Rack	14.1 Shelve Rack with size of 12 inch	1	
		14.2 Shelve Rack with size of 15 inch	1	

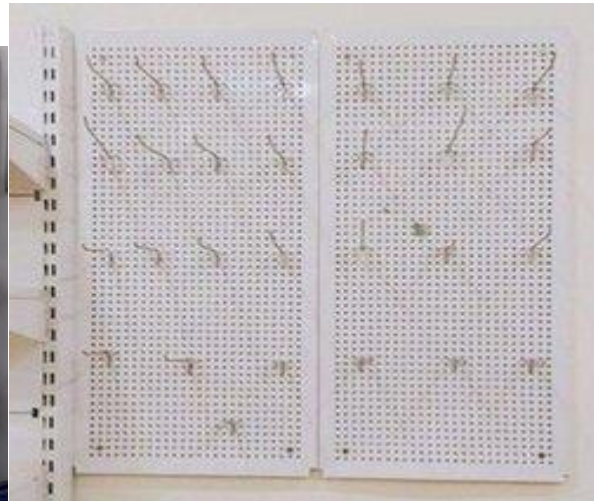
15	Chair	Standard MS chair with Cushion	1	
16	Ladder	Aluminum Ladder 4 feet	1	
17	Shopping Basket	Multiuse shopping plastic basket for super mart of standard size	1	

- (ii) **Financial bid for the supply, and installation of racks, cash counters, chairs, ladders, shopping baskets, signages and shutters.**

S. No	Elements	Description / Specification	Qty	Amount inclusive of taxes (Quote required)
1	SKUs Display Rack	<b>1.1</b> Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no., 12 inch depth – 3 nos.	1	
		<b>1.2</b> Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge @ 15 inch depth -3 no.,12 inch depth – 3 nos.	1	
2	Wall Mounted Display Rack	<b>2.1</b> Supply and Fabrication of Modular Display Racks size W 2'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no., 12 inch depth – 3 nos.	1	
		<b>2.2</b> Supply and Fabrication of Modular Display Racks size W 3'-0" x H 7'-0" and with structure in with shelves of 20 Gauge MS (0.9 mm thickness), Channel of 14 Gauge, Bracket 12 Gauge, @ 15 inch depth -3 no.,12 inch depth – 3 nos.	1	
3	Display Central Rack- Gondola	Supply and Fabrication of Modular Display Racks size W 3'-0" x H 5'-0" X D 3'-0 " with taper on both sides of 0.9 mm and with structure in with shelves of 20 Gauge MS, Channel of 14 Gauge, Bracket 12 Gauge, Backsheet 22 Gauge, 15 inch depth for each shelves @15 inch depth -3 no, 12 inch depth -2 nos. both side	1	
4	Counter Desk	<b>4.1</b> Desk specification with W 1'-8 X H 3'-0" X L 3'-4" structure in MS, 2-3 number of drawers with 1-inch prelam wooden top	1	
		<b>4.2</b> Desk specification with W 1'-8 X H 3'-0" X L 2'-, 1 number of drawer	1	

5	Chair	Standard MS chair with Cushion	1	
6	Ladder	Aluminum Ladder 4 feet	1	
7	Shopping Basket	Multiuse shopping plastic basket for super mart of standard size	1	
8	Rolling Shutter	MS rolling shutter in 0.8mm sheet with all hardware, fitting & lock	Sq. ft.	
9	Shelf Rack	9.1 Shelve Rack with size of 12 inch	1	
		9.2 Shelve Rack with size of 15 inch	1	
10	Signage- Opt. 1	10.1 ACP signage size – 3mm laser cut Non-Lit acrylic letters as per approved design, 3mm ACP sheet, with MS frame structure. Lighting with Led modules as per required quantity	Sq. Ft.	
	Signage- Opt. 2	10.2 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Alluminium L Channel Edge lit	Sq. Ft.	
	Signage- Opt. 3	10.3 Lit Flex signage size - Flex Printing and installation on MS Frame structure. Specs: 1 "or 3/4" square pipe frame double structure, Precoated 22 swg GI sheet on sides and 26 swg GI sheet at back Single site printing @Back lit	Sq. Ft.	
	Signage- Opt. 4	10.4 Non-Lit Flex signage size - Flex Printing and installation on MS frame structure. Spec: 1 "or 3/4" square pipe	Sq. Ft.	
11	Wall Mounted Storage Shelf	11.1 Perforated wall size of W 4'-0" x H 4 '-0"	1	
		11.2 Slot wall size of W 4'-0" x H 4 '-0"	1	
12	Painting	Painting of store shutter	Sq. ft.	
		Painting of store from interior or exterior	Sq. ft.	

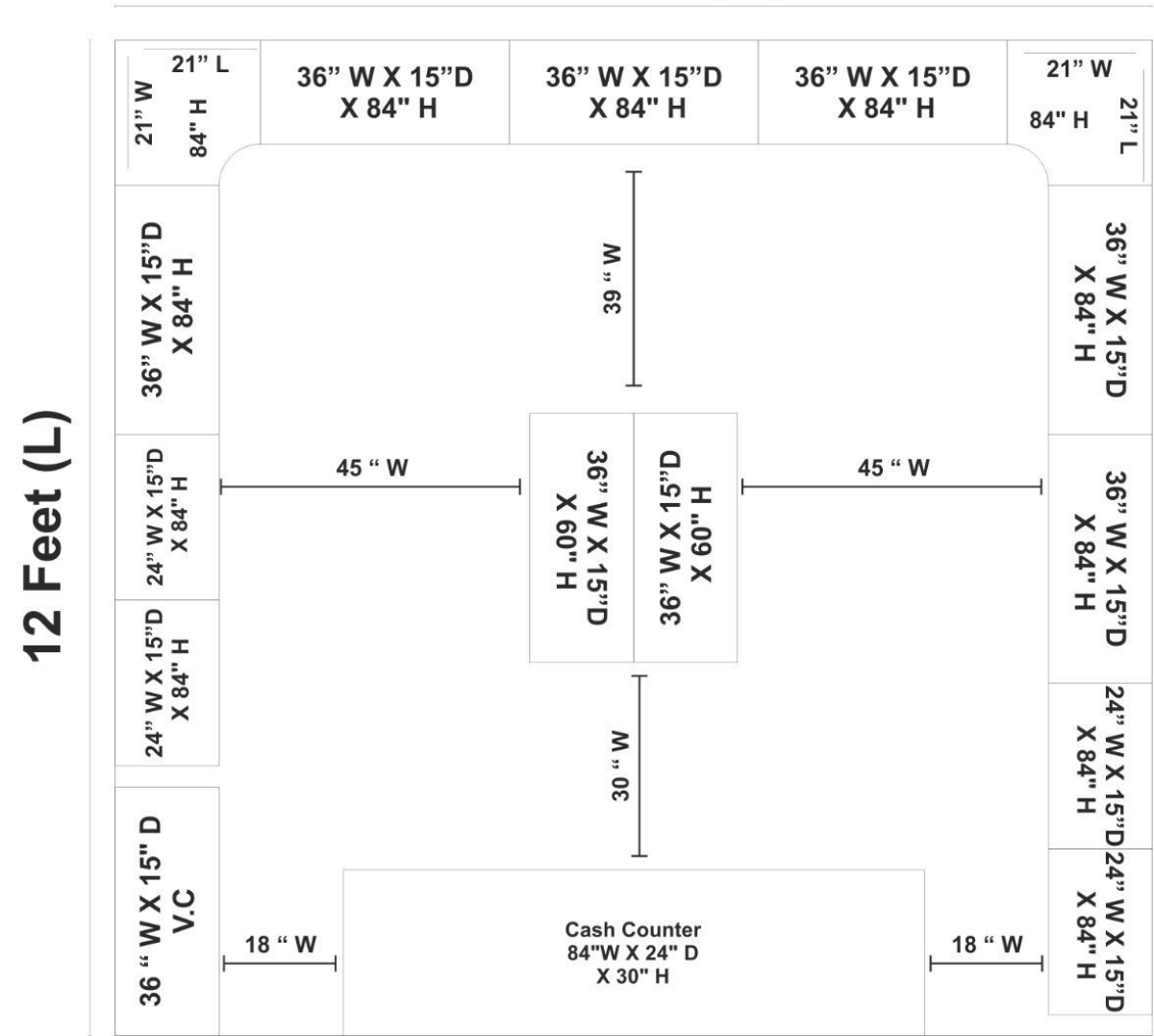
## Illustrative Pictures of Interior Fixtures



Proposed Store Layout- 150 Sq. Ft.

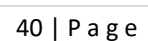
150 Sqft 12.5(W) X 12 (L) FT

12.5 Feet (W)



*\*Illustrative store layout*

**\*Illustrative store layout**



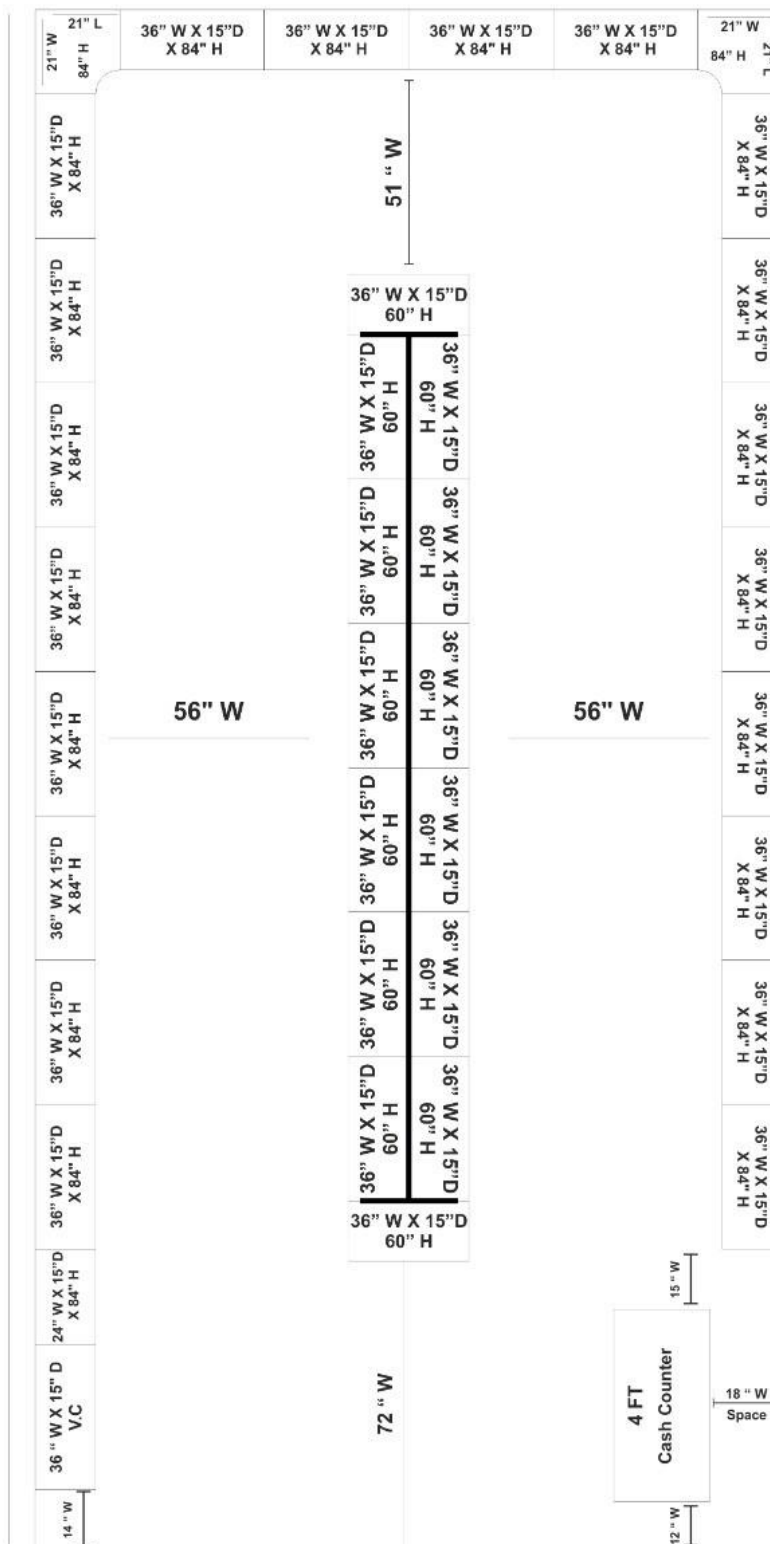


## Proposed Store Layout- 500 Sq. Ft

500 Sqft 15.5 W X 32 L FT

15.5 Feet

31 Feet

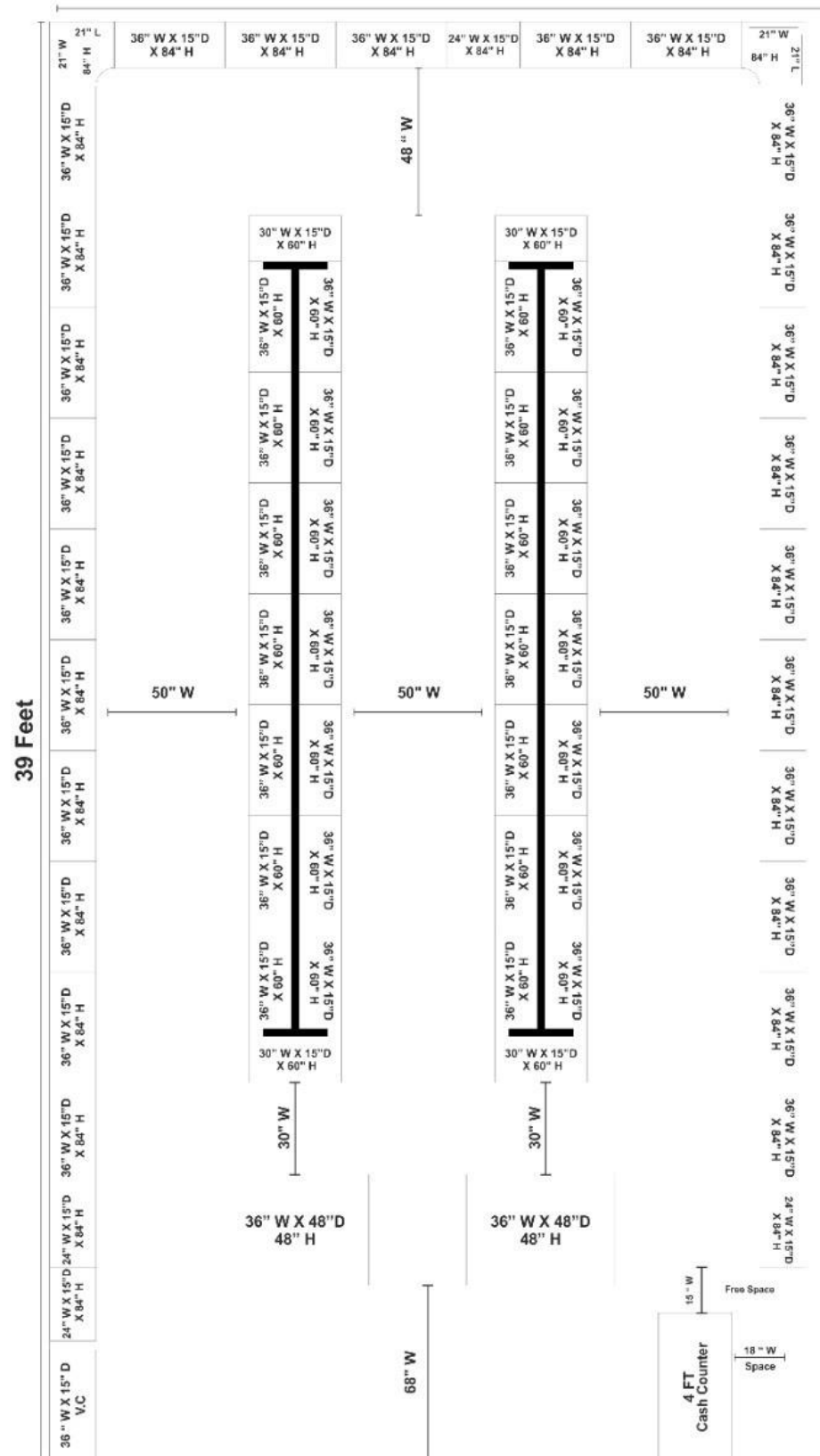


*\*Illustrative store layout*

### Proposed Store Layout- 800 Sq. Ft.

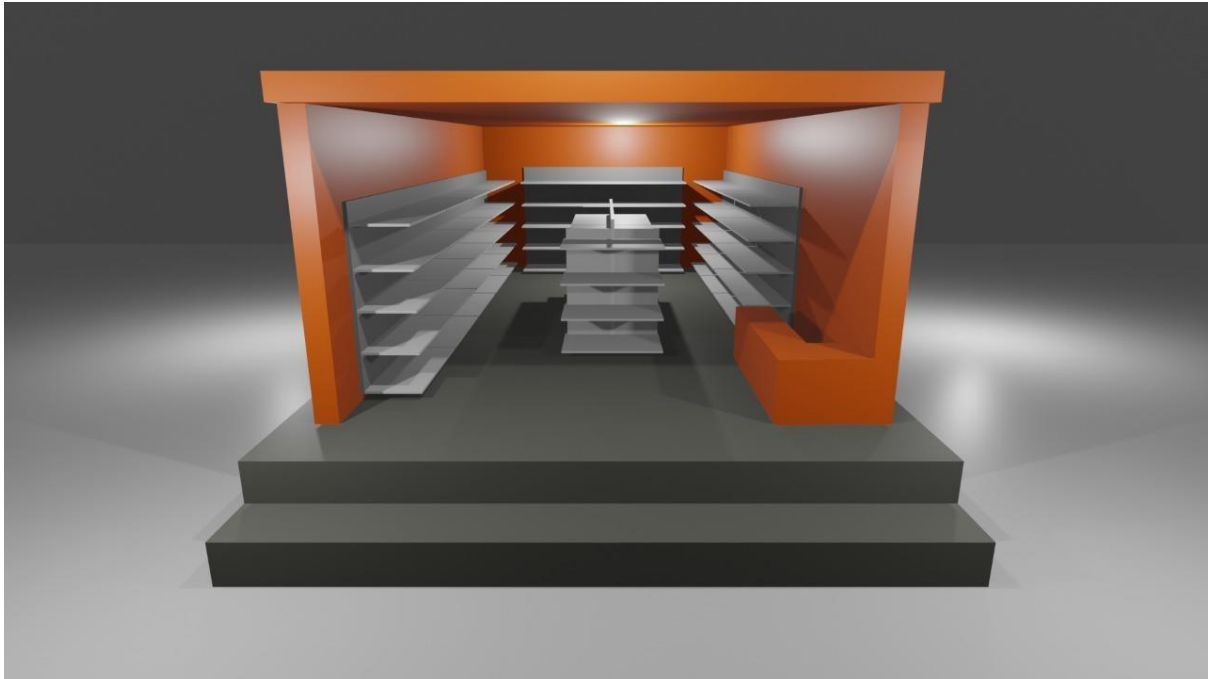
800 Sqft 20.5 (W) X 39 (L)FT

20.5 Feet



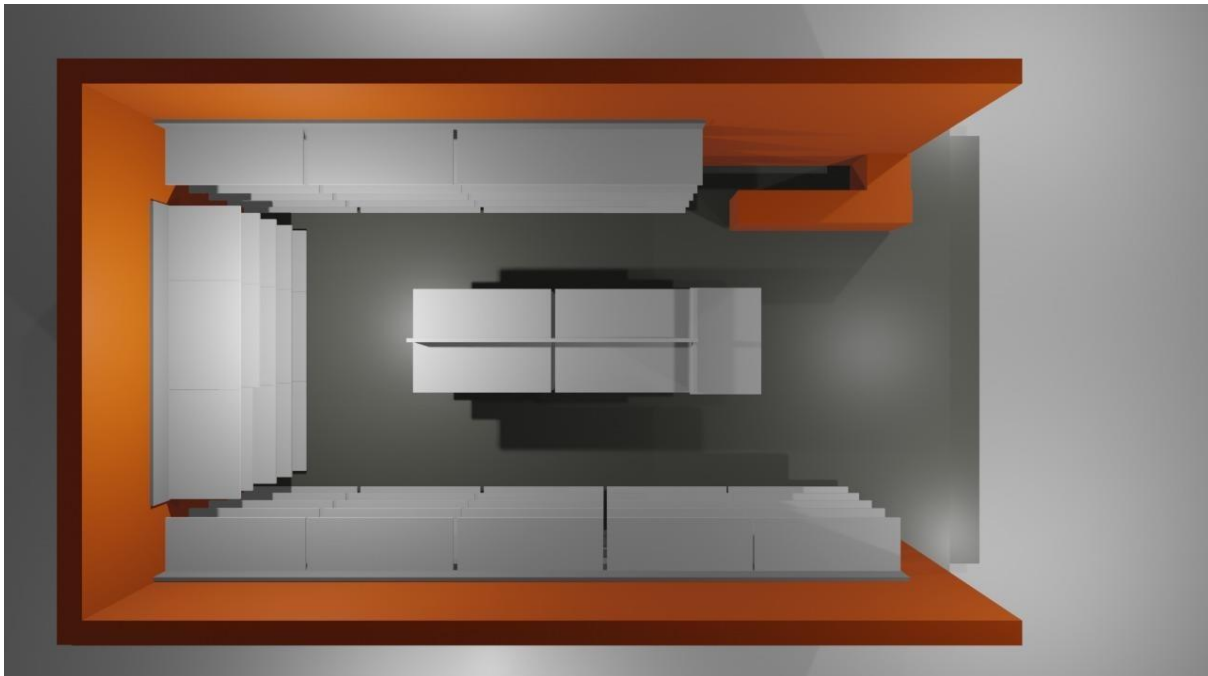
*\*Illustrative store layout*

### Front View



*\*Illustrative image of retail store*

### Aerial View



*\*Illustrative image of retail store*

## Pre-fabricate Shop Layout- 200 Sq. ft.



*\*Illustrative image of portable cabin*



*\*Illustrative image of portable cabin*

## 12. Checklist

S. No.	Requirement	Required Documents	Yes/ No
1	The bidder (a Business Entity) shall mean a company registered in India under the Companies Act, 1956 or 2013 or a partnership firm registered under the Limited Liability Partnership Act of 2008 and operating for at least last 3 (Three) years as on March 31, 2021.	Incorporation/ Registration Certificate	
2	<p><b>Category 1 only i.e. minimum 200 outlet's interior</b></p> <p>The entity should have at-least average of Rs. 0.5 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p> <p><b>Category 2 only i.e. minimum 200 Pre-fabricated shops as per the demand from Franchisee</b></p> <p>The entity should have at-least average of Rs. 1 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p> <p><b>Category 1 and 2 both i.e. minimum 200 outlets</b></p> <p>The entity should have at-least average of Rs. 1.5 Cr. Annual Turnover for providing similar nature of work in last three Financial Years</p>	Certificate from the statutory auditor/ Client's certificate and agreement/ work order	
3	<p>One similar nature of completed Work costing not less than Rs. 1 Cr. in last 3 years</p> <p>OR</p> <p>Two similar nature of completed Work costing not less than Rs. 0.5 Cr. each in last 3 years</p> <p>OR</p> <p>Three similar nature of completed work costing not less than Rs. 0.35 Cr. each in last 3 years</p>	Client's certificate and agreement/work order	
4	The bidder should have successfully completed one project with State or Central Government or reputed organisation to deliver similar project of store fitment	Client's certificate and agreement/work order	

6	The bidder should not currently have been blacklisted/banned/debarred by any State/ Central Government or any of its Agency/ PSU or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ ineffective performance.	Undertaking by the bidder Falsification and nondisclosure will lead to disqualification from the evaluation process	
7	Other Details of the bidders	GST, PAN Card, Firm's Factory Address with documentary proof	
8	Service Fee, Processing Fee & EMD Details	Has the DD for EMD and other fees deposited	
9	Undertaking that vendor is agree of terms & conditions mentioned under this contract	Letter copy in company letter head	