



## **Request for Proposal**

**Tender for the procurement of branded food & non-food items for the Har-Hith retail project of Haryana Agro Industries Corporation Limited for supply to institutional customers**

<b>Tender No. 2022 -11-05-01</b>
----------------------------------

**Haryana Agro Industries Corporation Limited HAICL, Panchkula, Haryana**

CIN No. U51219HR1967SGC041080

Registered office:

Bays No.15-20, Sector-4

Panchkula- 13

4112, Haryana.

EPABX: 0172-2561317, 2560920

FAX: 0172-2561310, 2561313

Website: **[www.haic.co.in](http://www.haic.co.in)**

Email: **[haicpkl@gmail.com](mailto:haicpkl@gmail.com)**

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## 1. Disclaimer

- A. The information contained in this Terms of Reference document (the "TOR") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of Haryana Agro Industries Corporation Limited. (HAICL), Government of Haryana, or any of their employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TOR and such other terms and conditions subject to which such information is provided.
- B. This TOR is not an agreement and is neither an offer nor invitation by HAICL to the prospective Bidders or any other person. The purpose of this TOR is to provide interested parties with information that may be useful to them in preparing their technical proposals and financial offers pursuant to this TOR ("the Proposal").
- C. This TOR is not an agreement and is neither an offer nor invitation by HAICL to the prospective Bidders or This TOR includes statements, which reflect various assumptions and assessments arrived at by the HAICL in relation to the Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TOR may not be appropriate for all persons, and it is not possible for the HAICL, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TOR. The assumptions, assessments, statements and information contained in this TOR may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TOR and obtain independent advice from appropriate sources. Information provided in this TOR to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an

exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. HAICL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. HAICL, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TOR or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the TOR and any assessment, assumption, statement or information contained therein or deemed to form part of this TOR or arising in any way in this Bid Stage. HAICL also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this TOR. HAICL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this TOR. The issue of this TOR does not imply that HAICL is bound to select a Bidder or to appoint the Selected Bidder, as the case may be for the Assignment and HAICL reserves the right to reject all or any of the Bidders or Proposals without assigning any reason whatsoever.

- D. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by HAICL or any other costs incurred in connection with or relating to its Proposal.
- E. HAICL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or for submission of the Proposal, regardless of the conduct or outcome of the Bidding Process.

## 2. Detailed Notice Inviting Tenders

- A. The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the centralized e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.
- B. Intending bidders will be mandatorily required to online sign-up (create a user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. The bidders will be required to make online payment of Rs. 1,00,000/- towards EMD on or before the Bid Due Date in due course of time from **13.05.2022 to 25.05.2022 till 5:00 PM**. The intended bidder who fails to deposit EMD within the stipulated time frame shall not be allowed to submit its bids for the respective event/Tender.
- C. The interested bidders must remit the funds of EMD at least T+1 working day (transaction + One working Day) in advance i.e., on or before **24.05.2022**; and make payment via RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>
- D. The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non-refundable) of **Rs.1,000/-** (Rupee One Thousand Only) online either by using the service of secure electronic payments gateway which is an online interface between bidders and online payment authorization networks.
- E. The Payment for document fee/e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
- F. The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance before the expiry date & time of the respective events and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

### 3. Key Dates

The bidders can submit their tender documents in two bid sealed envelopes as per the dates mentioned below:

S. No.	Particulars	Details
1.	Document Reference Number	2022 -11-05-01
2.	(i) Downloading of Tender Document/ Online bid Preparation (ii) Online tender Document Fee & E-Service Fees of Rs.2,000 + 1,000/- = Rs.3,000/- (Rs. Three thousand only) (iii) EMD of Rs.1,00,000/- (Rs. One Lakh only).	13.05.2022 to 25.05.2022 till 5:00 PM
3.	Last date of submission of queries via email at <a href="mailto:haicpkl@gmail.com">haicpkl@gmail.com</a>	18.05.2022 up to 5:00 PM
4.	Submission of technical and financial bid	13.05.2022 to 25.05.2022 till 5:00 PM
5.	Date of opening of Technical bid	26.05.2022 at 11:00 am
6.	Manual submission of only additional documents, if required.	26.05.2022 by 02:30 pm or till the process is complete, whichever is earlier
7.	Date of opening of Financial Bid	<u>As per the decision of the Competent Authority</u>
8.	HAICL contact details	Haryana Agro Industries Corporation Limited, Bays No. 15-20, Sector 4, Panchkula, Haryana 134112 Email- haicpkl@gmail.com Tel- 0172- 2561305
Note: - In case a Central/ State Holiday is declared on any day, the event will be held on the next working day at the same time and same venue.		

#### Important Note:

- The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder fails to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted.
- Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.

- C. Applicant/bidder can re-work on his/her bids even after completion of “application/bid preparation and submission stage” (Application/bidders stage), subject to condition that the re-work must take place during the stipulated time frame of the applicant/bidder stage.
- D. Due to current crisis, vendors are eligible to pay the EMD amount through RTGS or NEFT to HAICL. The account details of HAICL are mentioned below:

**Haryana Agro Industries Corporation LTD-Retail Punjab & Sind  
Bank, Sector- 5, Panchkula.  
A/c No.- 09151100731596  
IFSC- PSIB0000915**

#### **4. Instructions to bidder on Electronic Tendering System**

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- A. **Registration of bidders on e-Procurement Portal:** - All the bidders intending to participate in the tender process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.
- B. **Obtaining a Digital Certificate:** -
  - B.1. The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
  - B.2. A Digital Certificate is issued upon receipt of mandatory identity (i.e., Applicant’s PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://etenders.hry.nic.in>
  - B.3. The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
  - B.4. The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
  - B.5. Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
  - B.6. In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no objection

certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

B.7. In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

B.8. The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**C. Pre-requisites for online bidding: -**

In-order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Tenders Haryana or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup is also available on the Home page of the e-tendering Portal.

**D. Online Viewing of Detailed Notice Inviting Tenders: -**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>

**E. Download of Tender Documents: -**

The tender documents can be downloaded from the eProcurement portal <https://etenders.hry.nic.in>

**F. Key Dates: -**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**G. Online Payment of Tender Document Fee, eService fee & Bid Preparation & Submission (PQQ/Technical & Commercial/Price Bid): -**

G.1. **Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, E-service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and E-service Fee shall be made by bidders/ Vendors

online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through online. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**G.2. Preparation & Submission of online Applications/Bids: -**

- G.2.1. Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender (bid) mandatorily be submitted online by following the instruction appear on the screen.
- G.2.2. Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.
- G.2.3. Financial or Price Bid Proposal shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

**H. Assistance to the Bidders: -**

**For queries on Tenders Haryana Portal, Kindly Contact**

**Note: - Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the contact details. For any issues/clarifications relating to the tender (s) published kindly contact the respective Tender Inviting Authority.**

**Tel: -0120-4200462, 0120-4001002, Mobile: - 8826246593**

**E-mail: - [support.etender@nic.in](mailto:support.etender@nic.in)**

**For any technical related queries please call at 24 x 7 Help Desk Number 0120- 4001002, 0120-4200462, 0120-4001005, 0120-6277787**

**For Support related to Haryana Tenders in addition to helpdesk you may also contact on e-mail ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com) Tel: - 01722700275**

**Timing: -**

Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:00 pm) (Helpdesk support team shall not be contacted for online bidding on behalf of the Contractors)

**NOTE: -**

- A. Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
- B. For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.

### **C. Guideline for Online Payments at e-Procurement Portal of Government of Haryana**

- a. Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + eService Fee & EMD-cum- Security Amount

Deposit: -

- Debit Card
- Net Banking
- Online

### **D. Debit Card**

The procedure for paying through Debit Card will be as follows: - a. Bidder selects Debit Card option in e-Procurement portal.

- b. The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- c. Bidder clicks on "Continue" button.
- d. The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- e. Bidder enters card credentials and confirms payment.
- f. The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- g. The page is automatically routed back to e-Procurement portal.
- h. The status of the payment is displayed as "successful" in e-Procurement portal.
- i. In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The bidder shall store the unique transaction number in its database along with the date and timestamp.
- j. The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **E. Net-banking**

**The procedure for paying through Net-banking will be as follows: -**

- a. Bidder selects Net-banking option in e-Procurement portal.
- b. The e-Procurement portal displays the amount to be paid by bidder.
- c. Bidder clicks on "Continue" button.
- d. The e-Procurement portal takes the bidder to Net-banking payment gateway screen displaying list of Banks.



- e. Bidder chooses his / her Bank.
- f. The Net-banking gateway redirects Bidder to the Net-banking page of the selected Bank.
- g. Bidder enters his account credentials and confirms payment
- h. The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net- banking gateway which is confirmed back to e-Procurement portal.
- i. The page is automatically routed back to e-Procurement portal
- j. The status of the payment is displayed as “successful” in e-Procurement portal.
- k. In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
- l. The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### ***F. Online***

- a. This solution shall also allow the bidder to make the EMD payment online. This shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.
- b. Using this module, bidder would be able to pay from their existing Bank account through online. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.
- c. To choose Payment of EMD, the bidder clicks on online payment option.
- d. Upon doing so, the e-procurement portal will redirect the bidder to a page where it will generate a challan. This challan shall include the beneficiary (Virtual) account number and other details like beneficiary IFSC code etc.

#### ***G. Online Payment Procedure***

- a. This provision will ensure that no confidential details regarding the bidder or tender are disclosed to the third party while remitting the payment online.
- b. **The bidder would remit the funds at least one day in advance to the last day and make the payment online.**
- c. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Departments/PSUs Escrow security deposit account post validating the first part of the beneficiary account number, i.e., the client code only. In case the validation of client code is not successful, the Bank shall return the funds and not credit the Tech process Intermediary Departments/PSUs Escrow security deposit A/c.

## 5. Dos and Don'ts for Bidders

S.No.	Scenario	Do's/ Don'ts
1.	In the event of making Payment through online	<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>□ It is the bidder's responsibility to ensure that online payments are made to the exact details as mentioned in the challan which are:</li> <li>□ Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>□ Beneficiary IFSC Code: As prescribed by SBI Bank (this shall remain same across all tenders)</li> <li>□ Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>□ Beneficiary bank branch: SBI Bank Ltd, CMS</li> <li>□ Beneficiary name: As per the challan</li> <li>□ For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD</li> <li>□ It is advised that all the bidders make payment via- online at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>□ Bidder has to make only single payment against a challan as per the amount mentioned on the challan.</li> <li>□ Bidder must do the payment before tender validity gets expired.</li> </ul> <p><b>Don'ts</b></p> <ul style="list-style-type: none"> <li>• Bidder should not enter erroneous details while filling the online form at their bank. The following possibilities may arise:</li> <li>• <b>Incorrect IFSC code:</b> - Transaction would be rejected and the amount would be refunded back to the bidders account</li> </ul>
		<ul style="list-style-type: none"> <li>□ <b>Incorrect Beneficiary account number</b> (&lt;client code&gt; + &lt;random number&gt;): - In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.</li> <li>□ <b>Incorrect Amount mentioned:</b> The amount would be rejected if the amount mentioned while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto refunded directly to bidder's account.</li> <li>□ <b>In the event of any discrepancy, payment would not be considered, and bidder would not be allowed to bid/participate.</b></li> <li>□ Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.</li> </ul>

		<ul style="list-style-type: none"> <li>❑ Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.</li> <li>❑ Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder</li> </ul>
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## 6. Terms of Reference

### Introduction

This document is a detailed notice inviting tender to the procurement of FMCG products for the Har-Hith retail project of Haryana Agro Industries Corporation Limited for supply to institutional enterprise customers from Warehouses/ DC's.

HAICL has exclusive institutional orders for JAILs of Haryana and is under process of finalisation for various other institutional supplies.

The Retail Expansion Project further aims to facilitate the achievement of vision 'Atmanirbhar Bharat and Atmanirbhar Haryana' by making people self-reliant by providing them level playing field and making them reap the fruits of a growing Food & Grocery market. The focal point of this scheme is to make the people of the state of Haryana self-reliant and progressive.

## 7. Scope of work

HAICL intends to select a supplier i.e. manufacturer/Authorised distributor/B-2-B aggregator for the supplies of branded food & non-food items for Har-Hith institutional enterprise customers at optimum prices. Required said items as per **Annexure-1**.

## 8. Technical specifications

- Asked items should have 70% and more shelf life.
- Damages will be returned at the time of receiving
- Any shortages will be reported within 72 hrs
- MRP for each item will be required along with FOR rate quoted, inclusive of taxes
- Bidder can participate brand wise or item wise, that the bidder will be requested to participate at least for 10% of total tender items.

The quantity required has been given item wise and will be multiple of 100 and will be bought in lots as per requirement of HAICL. The tentative quantity are given in **Annexure-1** and MD HAICL has right to increase or decrease the quantity however it is conveyed that in near future the quantity will rise three to four times

- The delivery locations will be at the warehouse of the HAICL retail project (Har-Hith). Spread out as per allocation :-
  - a. HARYANA AGRO INDUSTRIES CORPORATION LIMITED, C/O Radhakrishna Foodland Pvt Ltd, c/o N V Logistics Pvt Ltd, Khata No- 9/3/2/4, 7/8/1, vill- Jatauli, Haily Mandi, Tehsil- Pataudi, Dist- Gurgaon, Haryana-122502.
  - b. HARYANA AGRO INDUSTRIES CORPORATION LIMITED, C/O Radhakrishna Foodland Pvt Ltd, Khewat No:-468/438, Khata no- 1017, Khasra no- 186//17/2(7-4).18(8-0),22/2(2-0),23(8-0),24/1(2-0),193//2/2(6-0), 186/ / 3/2/2(5-9),7/2(6-12). 8(8-0),13(8-0),14(8-0), Near Deer park, Vill- Dhansu, Distt- Hisar, Haryana-125001

- c. HARYANA AGRO INDUSTRIES CORPORATION LIMITED, C/o Radhakrishna Foodland Pvt Ltd, A A Logistic park, Khasra No154/6,15,16,17,18/2,19/21,24,25, Near Tata Showroom, Vill-Kutail, Tehsil- Gharonda, Distt Karnal, Haryana-132114.

## 9. Eligibility Criteria

The bidders will be assessed as per the pre-qualification criteria defined. Only the bidders who qualify pre-qualification shall be eligible for **financial evaluation**. Non-conforming proposals will be rejected and will not be eligible for any further processing. The pre-qualification criteria for bidders must meet the following:–

S. No.	Requirement	Required Documents
1	The bidder (a Business Entity) shall mean a company registered in India under the Companies Act, 1956 or 2013 or a partnership firm registered under the Limited Liability Partnership Act of 2008/Proprietor and operating for at least last 3 (Three) years as on March 31, 2022.	Incorporation/ Registration Certificate
2	<p>A. The entity should have at-least Rs.20.00 crore. cumulative Turnover for providing similar nature of work in last three Financial Years</p> <p>B. Ideally should be in active business activities for 2 years in India but not less than 1 year.</p> <p>C. Mentioning the bidder categorization for manufacturer/B2B aggregator/authorized distributor or Trader.</p>	<p>Certificate from the statutory auditor/ Client's certificate and agreement/ work order</p> <p>Self-declaration on their letter head.</p>
3	The bidder should not currently have been blacklisted/banned/debarred by any State/ Central Government or any of its Agency/ PSU or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ ineffective performance.	A notarized Affidavit on a stamp paper of Rs.100/- ( <b>Annexure-2</b> )
4	Other details of bidders	GST, PAN Card, Firm's factory address with documentary proof.
5	Service fee, processing fee and EMD detail	Attach the proof of depositing these payments
6	Undertaking that vendor is agreeing to the terms and conditions mentioned under this contract	A notarized Affidavit on stamp paper of Rs.100/- to the effect that the tenderer accept all the terms and conditions of the present e-tender ( <b>Annexure-3</b> ).

Along with the above the bidders need to provide copy of the following documents:

- GST
- Pan Card
- Firm's Address with documentary proof

## 10. Selection Criteria

- (i) Financial bid will be opened of only eligible bidders. Financial bid will be inclusive of taxes, or any other such costs.
- (ii) HAICL intend to rate contract with the selected bidder. The bidder will supply the material at same price during the contract period i.e. one year & may be extended annually. However, if MRP changes than the rate change will be considered proportionally. Thus, markdown margin will be constant in contract period. During the contract period, all consumer offers, if any, will be passed to HAICL above the quoted rates.
- (iii) HAICL will award the work to the lowest financial quote (L1). If the difference between L1 and L2 bidders is not more than 5%, HAICL will negotiate with both L1 and L2 for the financial quote and will award the work to the lowest bidder among L1 and L2.
- (iv) HAICL, in future, may seek quote from selected L1 bidder of any other SKUs of mentioned brand in Annexure 1.
- (v) The selected vendor will deposit security deposit of 2% of the monthly contract value within 7 days of award of work. The security deposit will be taken every month after adjustment of previous month's deposited security.
  - HAICL reserves the right to accept or reject any or all Bids, and to annul the Bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the grounds for the HAICL's action.
  - Pooling by the bidders is strictly prohibited. If it is found at any stage that pooling has been done by the various bidders, then their bids / tender may be cancelled and action against the defaulting bidders will be taken such as black listing /debaring them from State Govt. tenders for two years.

## 11. Payment Terms:

The proposal shall include a financial quote per items, FOR HAICL warehouses i.e. at Pataudi, Karnal & Hisar, inclusive of all taxes. HAICL will release the payment against the successful delivery items to the bidder within 10-15 days.

## 12. Other Terms & Conditions:

- The financial proposal by the Bidders shall be in Indian Rupees as per the format enclosed **(Annexure 1)** with no escalation provision for any reason whatsoever till the completion of the Assignment.
- The Bidder shall make available appropriate personnel as may be required for successful execution of the Assignment and or as may be required by HAICL on specified dates, venues and time in order to meet the obligations of HAICL.
- All claims shall be raised by the Bidder as per the terms of payment after being due, and would be accepted for payment based on satisfactory progress and quality of the material at the sole discretion of the competent authority (MD HAICL).
- In case there is a delay by the Bidder in accomplishing the deliverables which in the opinion of HAICL is attributable to the Bidder, HAICL reserves the right to get such specific work(s) done through next responsive bidder or any other Agency(ies) at the risk and cost of the Bidder for timely completion of the deliverables.
- HAICL can cancel the contract at any stage of the work, in case it is found that the quality of material is not satisfactory, any information given at the time of submission of the bid is found to be incorrect.

- Given the nature of the work being entrusted, the firm would have to give an undertaking to the effect that the contents/ essence of any reference/ documents given would not be disclosed to any third person without the express approval of HAICL, failing which the engagement of the firm could be terminated.
- HAICL reserve the right to accept or reject any or all Proposals/Offer or annual the bid Process or modify/ change the content of the bid document without assigning any reason.
- At any time prior to the deadline for submission of Bids, the HAICL may, for any reason, whether at its own initiative or in response to a clarification required by a prospective Bidder, modify the Bidding Documents by amendment(s). The amendment will be notified through Corrigendum uploaded in the websites of HAICL and <https://etenders.hry.nic.in/>. HAICL will bear no responsibility or liability arising out of non-receipt of the same in time or Otherwise. In order to afford prospective Bidder reasonable time in which to take the amendment into account in preparing their Bids, the HAICL may, at its discretion, extend the deadline for the submission of Bids. Such amendments, clarifications etc. shall be binding on Bidders and will be given due consideration by the Bidder while they submit their Bids and invariably enclose such documents as a part of the Bid.
- HAICL shall not entertain any claim of any nature, whatsoever, including without limitations, any claim of expenses in relation to the preparation, submission or any other activity relating to bidding or any other expense till award of contract.
- The Bidder shall not be permitted to sub-contract any part of its obligations under the Contract with the utilities.
- All matters, question, disputes, differences and/or claims arising out of and/or concerning and/or in connection and/or in consequences or relating to this Contract whether or not obligations of either of both parties under this Contract be subsisting at the time of such dispute and whether or not this Contract has been terminated or purported to be terminated or completed, shall be referred to the Sole Arbitrator to be appointed by the Managing Director, HAICL. The arbitrator shall pass a speaking award. The Award of the Arbitrator shall be final and binding on the parties to this Contract.
- The bidder will supply the material in 7 days. If bidder fails, then HAICL will procure products of non-delivered purchase order from L-2 bidder at same cost. However, if L2 bidder denies at same cost, then HAICL will try from open market from authorised source. In any case, If HAICL fails to source at L1 price, then HAICL will source from L2/open market and the difference amount will be paid by L1 bidder.
- No claim in respect of GST or any other local taxes which might be in existence or which might hereafter be imposed will be admissible.
- The bidders are subject to be disqualified if they have:
  - Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or.
  - Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or

### 13. Checklist

All tenderers are required to submit the following documents with the Technical Bid:-

S. No.	Requirement	Required Documents	Pl. write in Yes/No
1	The bidder (a Business Entity) shall mean a company registered in India under the Companies Act, 1956 or 2013 or a partnership firm registered under the Limited Liability Partnership Act of 2008/Proprietor and operating for at least last 3 (Three) years as on March 31, 2022.	Incorporation/ Registration Certificate	
2	The entity should have at-least of Rs.20.00. cumulative Turnover for providing similar nature of work in last three Financial Years  Ideally should be in active business activities for 2 years in India but not less than 1 year.  Mentioning the bidder categorization for manufacturer/B2B aggregator/authorized distributor or Trader.	Certificate from the statutory auditor/ Client's certificate and agreement/ work order  Self-declaration on their letter head.	
3	The bidder should not currently have been blacklisted/banned/debarred by any State/ Central Government or any of its Agency/ PSU or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ ineffective performance.	A notarized Affidavit on a stamp paper of Rs.100/- <b>(Annexure-2)</b>	
4	Other details of bidders	GST, PAN Card, Firm's factory address with documentary proof.	
5	Service fee, processing fee and EMD detail	Attach the proof of depositing these payments	
6	Undertaking that vendor is agreeing to the terms and conditions mentioned under this contract	A notarized Affidavit on stamp paper of Rs.100/- to the effect that the tenderer accept all the terms and conditions of the present e-tender <b>(Annexure-3).</b>	

List of branded food & non-food items for the Har-Hith retail project of Haryana Agro Industries Corporation Limited for supply to franchisee/enterprise customers:-

Suggested Article	Item Group	Jail Purchase Qty
Box file	Stationary	100
Calculator(150 steps)	Stationary	100
Gate Entry register	Stationary	100
Attendance Register	Stationary	100
Cello tape size 1"	Stationary	100
Pencil box with ten pencils	Stationary	100
Stock Record Register	Stationary	100
Goods inward register	Stationary	100
goods outward register	Stationary	100
Envelope full size	Stationary	200
Paper Punch small	Stationary	200
Plain register 210pages	Stationary	200
Stapler small	Stationary	200
Paper clips	Stationary	250
3M Post it	Stationary	300
Sharpener	Stationary	300
Envelope medium	Stationary	400
Envelope A4 size	Stationary	500
Eraser	Stationary	500
Highlighter	Stationary	500
Inkpad blue	Stationary	900
F sized paper 75gm unruled Rim	Stationary	1000
Flag color	Stationary	1000
Noting sheet pad yellow green	Stationary	1400
Ball Point Pen	Stationary	2000
A4size paper 75gm rim	Stationary	5000
Tag (big) green	Stationary	7000
Butter flow pen	Stationary	9000
Wrapper	Stationary	9500
Tag(small) white	Stationary	10500
File cover	Stationary	12500
Cello /Brown Tape 2" 35 (mtr)	Stationary	100
Register 144 Page Long	Stationary	100
Register 192 Page Long	Stationary	100
Index File Card Board Laminated steel clip	Stationary	100
Spiral Pad SMALL Size 33 No.	Stationary	250
Rubber Band Nylon	Stationary	100
Glue Stick	Stationary	100
Cable Ties 8 inches	Stationary	100
Carbon Paper	Stationary	100
Old Spice ASL MUSK 100ML PB	FMCG Non Food	200
Old Spice ASL ORIGINAL 50ML	FMCG Non Food	200
FEM BLEACH OXY 25G	FMCG Non Food	200



FEM CREAM BLEACH PEARL&MILK 8g	FMCG Non Food	200
FEM CREAM BLEACH SAFFRON & MILK 24g	FMCG Non Food	200
FEM CREAME GOLD BLEACH 24g	FMCG Non Food	200
FEM CRM BLEACH DMND 30g	FMCG Non Food	200
Fem De-Tan Creame bleach 30gm.	FMCG Non Food	200
FEM HAIR REMOV ANTI DARKENING BLOSUM 25g	FMCG Non Food	200
FEM HAIR REMOV ANTI DARKENING ROSE 25g	FMCG Non Food	200
FEM HAIR REMOVING CREAM LEMON 25g	FMCG Non Food	200
FEM HRC FAIR & SOFT ROSE BX 40g	FMCG Non Food	200
Colgate Tooth brush Gentle Sens 5.1 Pc	FMCG Non Food	250
Colgate Visible White 100G 100gm TUBE	FMCG Non Food	250
Dabur Gulabari 120ml New NS	FMCG Non Food	250
DOVE DAILY SHINE TH SH 340m	FMCG Non Food	250
DOVE HAIRFALL RESCUE SHAMPOO 180ML	FMCG Non Food	250
Exo Touch & Shine AB Dshwsh Bar 500g TUB	FMCG Non Food	250
FENA DETERGENT CAKE165GMx4	FMCG Non Food	250
Gillette Simply Venus 3s Disp	FMCG Non Food	250
Gillette SS RZR	FMCG Non Food	250
TRESemme Hair Fall Defense Shampoo185ml	FMCG Non Food	250
TRESemme Thick&Full shampoo 180ml	FMCG Non Food	250
Colgate Active Salt Tooth paste 100g TUBE	FMCG Non Food	300
COLGATE SUPER FLEXI TOOTHBRUSH	FMCG Non Food	300
Colgate Swarna VS 200g 200gm TUBE	FMCG Non Food	300
Colgate Visible White 100G 100gm TUBE	FMCG Non Food	300
DOVE INTENSE REPAIR THERAPY SHAMPOO 180M	FMCG Non Food	300
Gillette Cream GIL Reg 93gm	FMCG Non Food	300
Gillette Wilk Saloon-50s Promo	FMCG Non Food	300
GLOW & LOVELY INSTANT GLOW Multivitamins Face Wash 50G	FMCG Non Food	300
Lux Soft Glow 45g	FMCG Non Food	300
OralB FC Neem 10+2 WS	FMCG Non Food	300
PepGCCvityPrt11+1Onhgr55g	FMCG Non Food	300
PONDS WHITE BEAUTY SPF 30-35G	FMCG Non Food	300
Bajaj Hair Oil Almond Drops 500 ml	FMCG Non Food	350
Boroplus ALOEVERA GEL 60ML	FMCG Non Food	350
Cinthol 55glime singles	FMCG Non Food	350
Colgate Active Salt 200gm TUBE	FMCG Non Food	350
Oral-B Shiny Clean Soft	FMCG Non Food	350
PURIFYING NEEM FACE WASH 50ml	FMCG Non Food	350
SURF EXCEL EW PWD 1.5KG CNTRS	FMCG Non Food	350
Colgate Dental Cream 200gm TUBE	FMCG Non Food	400
Ponds gold beauty face wash 50g	FMCG Non Food	400
Clinic Plus Anti DD Shmp 175ml	FMCG Non Food	400
Ariel Complete 1.5kg	FMCG Non Food	400
Axe Dark Temptation 150ml RK	FMCG Non Food	400
Axe Pulse 150ml DM	FMCG Non Food	400
Bajaj Cool Almond Drops Hair oil 190 ML	FMCG Non Food	400
Gillette Cream GIL Lime 30gm	FMCG Non Food	400

Gillette Wilkinson-5s	FMCG Non Food	400
H&S 2in1 SS 180 ml	FMCG Non Food	400
H&S Shampoo 180ml SS	FMCG Non Food	400
Head & Shoulder 2in1 SS 200 ml	FMCG Non Food	400
Head & Shoulder SS 200ml	FMCG Non Food	400
Lifebuoy Total Soap 125g	FMCG Non Food	400
Old Spice CREAM MUSK 30G	FMCG Non Food	400
Old Spice CREAM MUSK 70G	FMCG Non Food	400
Oral -B PH Med N6+1Free	FMCG Non Food	400
Ujala Supreme 75ml	FMCG Non Food	400
Vaseline deep moisture lotion 100ml	FMCG Non Food	400
Veet hair removing cream	FMCG Non Food	400
Garnier Facewash	FMCG Non Food	400
Dermicool talc 100g	FMCG Non Food	400
Bajaj Almond Drop Hair Oil 100ml	FMCG Non Food	450
Cinthol 45g lime singles	FMCG Non Food	450
FGL-7OILS IN 1 NSH OIL 200ML NF3-24 offer pack	FMCG Non Food	450
Head & Shoulder AHF 180ml	FMCG Non Food	450
Bajaj Amla ALOVERA Hair Oil 300 MI	FMCG Non Food	500
Ariel Complete 700g	FMCG Non Food	500
Ariel PW Blue 1kg A	FMCG Non Food	500
Ariel PW Blue 500g A	FMCG Non Food	500
Axe Mini Ticket Champion 10mlRK	FMCG Non Food	500
BABAY LOTION 100ml	FMCG Non Food	500
Boroplus Ayu Med Ointment 19ml TUBE	FMCG Non Food	500
Cinthol health + Germ Protection 100g B4G1	FMCG Non Food	500
Cinthol Lime 100g B4G1	FMCG Non Food	500
Cinthol Original 40g Overwrap	FMCG Non Food	500
Clinic Plus Strength&Shine Shmp 175ml	FMCG Non Food	500
CLINIC PS&L SHP 175ML	FMCG Non Food	500
Colgate ZigZac AB6 1Gentle Sens S	FMCG Non Food	500
Dabur Red Paste 100g	FMCG Non Food	500
Disinfectant liquid 5L	FMCG Non Food	500
Dove DND Clean & Fresh 180ml Shampoo	FMCG Non Food	500
Expert Easy 5 Min2.0 Natural Brown 25ml	FMCG Non Food	500
FENA DETERGENT CAKE 170 GM	FMCG Non Food	500
FENA DETERGENT POWDER 4 kg	FMCG Non Food	500
Fresh Glow soap 100g PO4	FMCG Non Food	500
Garbage bags large	FMCG Non Food	500
Garbage bags small	FMCG Non Food	500
Gillette Cream GIL Lime 93gm	FMCG Non Food	500
Gillette Guard Cream Small 25 gm	FMCG Non Food	500
Godrej Crowning Glory 75g (3+1)	FMCG Non Food	500
Godrej Exrm 8SingleNBk 8Single Cleaner 20mL	FMCG Non Food	500
Godrej NO1 150G L&ALOVRA B3G1F 600gm	FMCG Non Food	500
Godrej No1 Lime&Aloe 100g PO5 500gm	FMCG Non Food	500
Godrej Protekt Mr. Magic Combi Lime ( Bottle + Refill)	FMCG Non Food	500

H&S Shampoo 180ml SB	FMCG Non Food	500
Head & Shoulder SB 200ml	FMCG Non Food	500
Lal Dant Manjan TP LDM 55g 2	FMCG Non Food	500
NEEM AND TURMERIC SOAP 75GX4N VALUE PACK	FMCG Non Food	500
No1 Sandal &Turmeric PO4 150g	FMCG Non Food	500
Nupur Pure Heena 75g	FMCG Non Food	500
Oral -B 123 Neem6+1M Free	FMCG Non Food	500
Oral -B WS FreshNeem M CS	FMCG Non Food	500
Oral-B Shiny Clean Soft	FMCG Non Food	500
OralB FC Med 10+2 WS	FMCG Non Food	500
Pantene HFC 200ml	FMCG Non Food	500
Pantene SS 200ml	FMCG Non Food	500
Phenyl 5L	FMCG Non Food	500
Pntn HFC 180ml	FMCG Non Food	500
Pntn SS 180ml	FMCG Non Food	500
PONDS MOISTURISING COLD CRM RL 100ML	FMCG Non Food	500
PRIL PRFCT LIM DISHWASH LQD 225 ML PT	FMCG Non Food	500
Sanitizer 5L	FMCG Non Food	500
SUNSK STN BCK SH SH 80M	FMCG Non Food	500
Tide SHS JR 1.5Kg	FMCG Non Food	500
Tide SHS LM 1Kg A	FMCG Non Food	500
Toilet cleaner 5L	FMCG Non Food	500
Ujala Supreme 30ml	FMCG Non Food	500
UJALA SUPREME FABRIC WHITENER 250ml PET	FMCG Non Food	500
whisper Choice Aloe 7	FMCG Non Food	500
Zandu Balm Ultra Power 8ml	FMCG Non Food	500
Face Scrub Himalya small	FMCG Non Food	500
Til oil 200ml	FMCG Non Food	500
Dettol Antiseptic liquid 500ml	FMCG Non Food	500
TISSUE KITCHEN TOWEL 2PLY 120P	FMCG Non Food	500
TISSUE KITCHEN TOWEL 2PLY 60P	FMCG Non Food	500
Nail cutter	FMCG Non Food	500
EXO DISHWASH BAR 100gm X 3	FMCG Non Food	550
Head & Shoulder SB 72ml	FMCG Non Food	550
Head & Shoulder AHF 200ml	FMCG Non Food	600
MORTEIN INSTA MOSQUITO REPELLENT REFILL 1N * 45ML (Free Dettol Soap Worth Rs. 38/-)	FMCG Non Food	600
Pantene TDC 200ml	FMCG Non Food	600
Head & Shoulder AHF 90ml	FMCG Non Food	650
HUL Close Up Tooth Paste 80gmTUBE	FMCG Non Food	650
DVE CREAM BAR 100g with soap case free	FMCG Non Food	700
GILLETTE PRESTO B3G1	FMCG Non Food	700
Harpic Power Original 500ml	FMCG Non Food	700
Harpic Power plus 900 ml	FMCG Non Food	700
Head & Shoulder SS 200ml	FMCG Non Food	700
Maxo A Grade Combi (Globe Mach)	FMCG Non Food	700
PNTN HFC SHM 75ML	FMCG Non Food	700
Pntn TDC 180ml	FMCG Non Food	700

whisper Choice Ultra 6s	FMCG Non Food	700
whisper Choice Wings 7s	FMCG Non Food	700
Ear Buds	FMCG Non Food	700
COLGATE THPAST ACTV SALT HLTY WHITE 100g	FMCG Non Food	700
COLGATE TOOTHPASTE SENST PRO RELIEF 70g	FMCG Non Food	700
COLGATE TOOTHPASTE SENSTV PRO RELIEF 30g	FMCG Non Food	700
COLGATE TOOTHPOWDER 100g	FMCG Non Food	700
COLGATE TPASTE ACTIVE SALT 100g	FMCG Non Food	700
COLGATE TPASTE ACTIVE SALT 48g	FMCG Non Food	700
COLGATE TPASTE CDC 150g	FMCG Non Food	700
COLGATE TPASTE CDC BX 100g	FMCG Non Food	700
COLGATE TPASTE HERBAL 100G	FMCG Non Food	700
COLGATE TPASTE MAXFRESH BLUE 80G	FMCG Non Food	700
COLGATE TPASTE MAXFRESH RED 70G	FMCG Non Food	700
SENSODYNE TOOTHPASTE DEEP CLEAN BX 70g	FMCG Non Food	700
SENSODYNE TOOTHPASTE HERBAL MLT CARE 70g	FMCG Non Food	700
SENSODYNE TPASTE FRESH GEL 40g	FMCG Non Food	700
SENSODYNE TPASTE FRESH MINT 40g	FMCG Non Food	700
SENSODYNE TPASTE FRESH MINT 70g	FMCG Non Food	700
SENSODYNE TPASTE RAPID RELIEF 40g	FMCG Non Food	700
SENSODYNE EXPERT TOOTHBRUSH 2+1	FMCG Non Food	700
LIFEBUOY SILVER SHIELD SOAP 125G	FMCG Non Food	750
Ariel PW Blue 1kg A	FMCG Non Food	750
Bajaj Coconut Oil 175ml	FMCG Non Food	750
Cinthol 45g lime singles	FMCG Non Food	750
CINTHOL FRESH BRUST FACE WASH 100G	FMCG Non Food	750
CINTHOL FRESH COOL WAVE 100G	FMCG Non Food	750
CINTHOL FRESH SENSITIVE 100G	FMCG Non Food	750
Colgate Tooth Brush ZigZac 6 M	FMCG Non Food	750
FENA DETERGENT POWDER 500GM	FMCG Non Food	750
Garbage bags medium	FMCG Non Food	750
GLOW & LOVELY INSTANT GLOW Multivitamins Face Wash 20G	FMCG Non Food	750
Godrej HIT CIK 200ml	FMCG Non Food	750
Godrej HIT FIK 200ml	FMCG Non Food	750
Godrej HIT FIK 400ml	FMCG Non Food	750
Godrej HIT FIK Lime 400ml	FMCG Non Food	750
Godrej No.1 Kesar & Milk Cream 100G (4+1)	FMCG Non Food	750
Maxo Coil Red 12 hrs 40 Percent Extra	FMCG Non Food	750
VIM BAR 150G	FMCG Non Food	750
WHEEL LMN & JAS PWD A+ NILE 500G	FMCG Non Food	750
whisper Choice XL 6	FMCG Non Food	750
CLP SL SHMP 80ML	FMCG Non Food	800
Godrej Exrm 8SingleNBrn 8Single Cleaner 20mL	FMCG Non Food	800
RIN BAR SAPPHIRE FW 140G+15G	FMCG Non Food	800
SURF EXCEL BAR FW 84G	FMCG Non Food	800
PEARS PURE & GENTLE 3X125G	FMCG Non Food	850
RIN BAR BOLT FW 250G	FMCG Non Food	900

BORO PLUS ANTISEPTIC HANDWASH 190ML COMBO	FMCG Non Food	950
Gillette SP RZR	FMCG Non Food	950
Tide SHS JR 500g A	FMCG Non Food	950
Maxo A Grade LV Refill 45ml	FMCG Non Food	1000
Bajaj Hair Oil Almond Drops 300 ml	FMCG Non Food	1000
Bajaj Brahmi Amla Ayurvedic Hair Oil 180ml	FMCG Non Food	1000
Bajaj Coconut Oil 100ml	FMCG Non Food	1000
Bajaj Hair Oil Almond Drops 190 ml	FMCG Non Food	1000
Dettol handwash refill 750ml	FMCG Non Food	1000
FENA DETERGENT POWDER 1kg	FMCG Non Food	1000
Godrej Nupur Pure Heena 150gm	FMCG Non Food	1000
Odomos cream	FMCG Non Food	1000
Odomos spray	FMCG Non Food	1000
PEARS P&GNTL T/SOAP 100g	FMCG Non Food	1000
Phenyl 1L	FMCG Non Food	1000
Tide SHS JR 4+1Kg	FMCG Non Food	1000
Tide SHS LM 4+1Kg	FMCG Non Food	1000
Tissue paper large 2ply	FMCG Non Food	1000
Tissue paper large 4ply	FMCG Non Food	1000
Dove Conditioner 90ml	FMCG Non Food	1000
Garnier Hair colour	FMCG Non Food	1000
VIM BAR MULTIPACK FW 4x105G	FMCG Non Food	1050
LUX Velvet Glow 100G	FMCG Non Food	1100
Bajaj Amla Hair Oil 160ml	FMCG Non Food	1200
Bajaj Cool Almond Drops Hair oil 95 MI	FMCG Non Food	1200
GODREJ NO-1 LIMA & ALOEVERA 50GM	FMCG Non Food	1200
Godrej No1 Lime & Aloe vera 53g pack of 4	FMCG Non Food	1200
KESH KING SHAMPOO 200ML	FMCG Non Food	1200
Maxo Genius LV 1ml .	FMCG Non Food	1200
NAVRATNA COOL ACTIVE DEO TALC 100GM	FMCG Non Food	1200
OIL CLEAR LEMON FACE WASH 50ml	FMCG Non Food	1200
Pantene HFC 90ml	FMCG Non Food	1200
PONDS DREAMFLOW TALCUM POWDER 100G	FMCG Non Food	1200
RIN BAR 4x250G OFFER	FMCG Non Food	1200
SunSilk HLTY GROW SHP180ML	FMCG Non Food	1200
SURF EXCEL EASYWASH PWD 1.5KG	FMCG Non Food	1200
Toilet rolls	FMCG Non Food	1200
Vaseline PJ 21G RL	FMCG Non Food	1200
Medimix soap 75g	FMCG Non Food	1200
7 O CLOCK RAZOR P II	FMCG Non Food	1200
Gillette Guard RZR 5s 121	FMCG Non Food	1300
Dabur Amla Hair Oil 180ml NS	FMCG Non Food	1350
CloseUp RH EVERFRESH+ TP 80G	FMCG Non Food	1400
PONDS MEN OIL CLEAR FACEWASH 50GM	FMCG Non Food	1400
ANTI DANDRUFF SHAMPOO 80ML	FMCG Non Food	1500
CLOSEUP EVERFRESH TP 80G	FMCG Non Food	1500
EXO DISHWASH BAR 100gm X 3	FMCG Non Food	1500

GLOW & LOVELY INSTANT GLOW FACE WASH 10GM	FMCG Non Food	1500
LIP BALM 12x10g BLISTER PACK 10gm	FMCG Non Food	1500
Napthalene balls	FMCG Non Food	1500
NAVRATNA OIL 100ml	FMCG Non Food	1500
PONDS DREAM FLOW MAGIC TALC POWDER 100G	FMCG Non Food	1500
SUNSILK LY T&L SH 80ML	FMCG Non Food	1500
Tide SHS JR 1Kg A	FMCG Non Food	1550
DOVE CREAM BEAUTY BAR 50G	FMCG Non Food	1600
Anmol Gold Coconut Oil 175ml WM	FMCG Non Food	1650
Godrej No.1 Jasmine & Milk Cream 100g (4+1)	FMCG Non Food	1750
CLINIC PLUS STRONG ND LONG 4ML+50PRCNT EXTRA	FMCG Non Food	1900
Dettol Original 125GM B4G1	FMCG Non Food	1950
Colgate 100g toothpaste	FMCG Non Food	2000
Dettol handwash 175ml refill	FMCG Non Food	2000
Morelight Detergent powder 4Kg	FMCG Non Food	2000
Expert Easy 5 Min 2.0 NBlk 25ml	FMCG Non Food	2200
5bhai soap	FMCG Non Food	2500
Dettol handpump 175ml	FMCG Non Food	2500
Head & Shoulder SB 90ml	FMCG Non Food	2500
Head & Shoulder shmpoo SS 72ml	FMCG Non Food	2500
MORTEIN INSTA MOSQUITO REPELLENT REFILL 1N * 45ML	FMCG Non Food	2500
Dettol Soap 120g	FMCG Non Food	2500
Harpic Flushmatic tabs	FMCG Non Food	2500
Dabur Odonil	FMCG Non Food	2500
CI Pls Ant dndf 80ml	FMCG Non Food	2650
Maxo Coil Green 8hrs Regular	FMCG Non Food	2850
Tresmee Keratin shampoo 8.5ml	FMCG Non Food	2900
Head & Shoulder AHF 72 ml	FMCG Non Food	3000
Head & Shoulder SS 90ml	FMCG Non Food	3000
Tide SHS LM 500g A	FMCG Non Food	3250
Fena detergent powder 1kg	FMCG Non Food	4000
Gillette Cream GIL Reg 30gm	FMCG Non Food	4000
LUX Velvet Glow 100G	FMCG Non Food	4050
LIFEBUOY CARE 51g	FMCG Non Food	4200
CUP EVERFRSH TP48g12+1MnHgrSaveRs8TrOffr	FMCG Non Food	4400
RIN ADVANCED POWDER NM 1 KG	FMCG Non Food	4800
Dettol soap 60g	FMCG Non Food	5000
Gillette GuardCart 1 Str	FMCG Non Food	5400
Lux Soft Glow 50g	FMCG Non Food	5900
RIN BAR SAPPHIRE FW 250G	FMCG Non Food	6200
VIM BAR 145G	FMCG Non Food	6750
Dettol Orignal 42GM	FMCG Non Food	6950
Ariel PerfctWsh Rs10	FMCG Non Food	7000
SURF EXL QW POWDER 500G	FMCG Non Food	7400
H&S Sachet 9ml SB Rs.4*20	FMCG Non Food	7500
Head & Shoulder SS 9ml 4+1	FMCG Non Food	7500
Head & Shoulder CM 9ml 4+1	FMCG Non Food	8000

Head & Shoulder Neem Rs2	FMCG Non Food	8000
Head & Shoulder SB 9ml 4+1	FMCG Non Food	8000
Pantene (4.5ml*2) SSC	FMCG Non Food	8000
GILLETTE PRESTO B3G2	FMCG Non Food	9650
Pantene SSC SH+SH Rs2	FMCG Non Food	10000
Tide LM Rs10 A	FMCG Non Food	10000
VIM BAR 155G	FMCG Non Food	10000
SURF EXCEL BAR FW 90G	FMCG Non Food	10600
Tide JR Rs10 A	FMCG Non Food	40500
Lipton Green Honey Lemon 25sTB 35G[V]	FMCG Food	200
Lipton Green Tulsi Natura 25sTB 32.5G[V]	FMCG Food	300
Lipton Grn Tulsi Nat 1.3gX10s TB[V]	FMCG Food	300
PONDS GOLDEN BEAUTY FACE WASH 50G	FMCG Food	300
BRITANIA CRM BSCT TREAT VANILLA PP 60g	FMCG Food	400
BRITANNIA BISCOTTI CAKE CHOCONUT 70g	FMCG Food	400
BRITANNIA BISCOTTI CAKE FRUIT&NUT 70g	FMCG Food	400
BRITANNIA CAKE BUTTER SPONGE 150g	FMCG Food	400
BRITANNIA CAKE BUTTER SPONGE 45g	FMCG Food	400
BRITANNIA CAKE CHOCOLATE 120g	FMCG Food	400
BRITANNIA CAKE CHOCOLATE 45g	FMCG Food	400
BRITANNIA CAKE FRUIT 120g	FMCG Food	400
BRITANNIA CAKE FRUIT 2*120g OP	FMCG Food	400
BRITANNIA CAKE FRUIT 3*120g OP	FMCG Food	400
BRITANNIA CAKE FRUIT 45g	FMCG Food	400
BRITANNIA CAKE FRUIT VEG 70g	FMCG Food	400
BRITANNIA CAKE FUDGE IT PP 40g	FMCG Food	400
BRITANNIA CAKE MILK PP 45g	FMCG Food	400
BRITANNIA CAKE NUT RAISIN RROMANCE 60g	FMCG Food	400
BRITANNIA CAKE NUT&RAISIN PP 150g	FMCG Food	400
BRITANNIA CAKE ORANGE 45g	FMCG Food	400
BRITANNIA CAKE PINEAPPLE 130g	FMCG Food	400
BRITANNIA CAKE PINEAPPLE 45g	FMCG Food	400
BRITANNIA CRM BIS ORANGE TREAT 75g	FMCG Food	400
BRITANNIA CRM BIS STRWBERRY TREAT 64g	FMCG Food	400
BRITANNIA RUSK MASKA PP 200g	FMCG Food	400
Colgate Super Flexi Toothbrush M Pc	FMCG Food	500
NESCAFE CLASSIC 25g	FMCG Food	500
Petha 500g	FMCG Food	500
KNORR CLASIC MIX VEG SOUP 43G	FMCG Food	550
MUNCH 4x4 25g Hero Crnc	FMCG Food	600
RED LABEL LEAF [A] [C] 500g NA	FMCG Food	600
Haldiram Soan papdi	FMCG Food	700
MAGGI Tomato Ket Pichkoo 6(16x90g)	FMCG Food	750
AppyFizz 500ml	FMCG Food	750
AppyFizz 1L	FMCG Food	750
MAGGI Nutri-licious Atta Mas 96x72.5g	FMCG Food	800
RED LABEL LEAF [A] [C] 250g NA	FMCG Food	850

KNR Instant Soup Mix Veg 10g RL	FMCG Food	1000
Gopaljee Thandai	FMCG Food	1000
Petha 250g	FMCG Food	1000
BRITANNIA PREMIUM BAKE RUSK 63g	FMCG Food	1000
FROOTI MANGO 1000ml	FMCG Food	1200
MILKYBAR CHOO 24(24x10g)	FMCG Food	1400
TAJ MAHAL TEA [C] Non-South 500G	FMCG Food	1500
FROOTI MANGO 500ml	FMCG Food	1500
BRITANNIA CRM BISC TRT BOURBON 60g	FMCG Food	1500
PEARS OIL CLEAR GLOW SOAP 75G	FMCG Food	1600
KISSAN FRESH TOMATO KETCHUP 200g	FMCG Food	1750
Fanta 2 LTR	FMCG Food	2000
RED LABEL LEAF [A][P] 250g	FMCG Food	2300
KISSAN FRESH TOMATO KETCHUP 130G	FMCG Food	2400
KIT KAT 2 F MI 12.8gm	FMCG Food	2500
KIT KAT 3F 27.5g	FMCG Food	2500
Pepsi 2L	FMCG Food	2500
Pepsi 750ml	FMCG Food	2500
FROOTI 160ml Tetra pack	FMCG Food	2500
AppyFizz 180ml	FMCG Food	2500
Glucon D 100g	FMCG Food	2500
Limca 1 Ltr	FMCG Food	3000
Limca 2 LTR	FMCG Food	3000
Mirinda 2 litre	FMCG Food	3000
Mountain Dew 750ml	FMCG Food	3000
Sprite 2 LTR	FMCG Food	3000
Thums Up 2 LTR	FMCG Food	3000
Vicks Cough Drop 150	FMCG Food	3450
Mountain dew 2ltr	FMCG Food	3500
Coca-Cola 2 LTR	FMCG Food	4000
Coke 1Ltr	FMCG Food	4000
Fanta 1 Ltr	FMCG Food	4000
Maaza 600ml	FMCG Food	4000
Sprite 1 Ltr	FMCG Food	4000
Thums Up 1 Ltr	FMCG Food	4000
Thums Up 750ml	FMCG Food	4000
TAAZA LEAF [P] 100g	FMCG Food	4450
MAAZA 1.75 LTR+200 ml juice	FMCG Food	4500
HUL TAAZA LEAF PHH 250G	FMCG Food	4550
Britannia Cakes	FMCG Food	5000
Fanta 750 ML	FMCG Food	5000
Kinley Soda 750ml	FMCG Food	5000
KISSAN FRESH TOMATO KETCHUP 12g	FMCG Food	5000
Limca 750 ML	FMCG Food	5000
SPRITE 750 ML	FMCG Food	5000
Britannia Goodday cashew biscuits 100g	FMCG Food	5000
Kinley Water 1ltr	FMCG Food	6000



Maaza 250ML Pet	FMCG Food	6000
Britannia Goodday biscuits 100g	FMCG Food	7000
MUNCH Maha 10.4g	FMCG Food	7200
Sprite 250 ML ASSP	FMCG Food	8000
Coke 750 ML	FMCG Food	10000
Fanta 250ml	FMCG Food	10000
MAAZA REFRESH TTP 150 ML	FMCG Food	10000
MAGGI 2-MN Masala Fe Fort 140g	FMCG Food	10000
Thums Up 250ml	FMCG Food	10000
Limca 250ml	FMCG Food	12000
Coke 250 ML ASSP	FMCG Food	20000
Hajmola Reg - Bottle 120 Tab Bottle	FMCG Food	22200
MAGGI 2-MN Mas 70g Recipes	FMCG Food	28000
NESTLE BAR ONE Ctn 24(30x12g)	FMCG Food	32950
MILKYBAR CHOC 30(28x12g)	FMCG Food	36750
NESCAFE CLASSIC Sac 7.5gm	FMCG Food	43550

**No Blacklisting No Litigation Status**

(Performa for No Blacklisting No Litigation Status Certificate on NJSP duly attested by Notary)  
(To be submitted by the bidder along with his Bid)

Ref: \_\_\_\_\_

Dated \_\_\_\_\_

To,

Haryana Agro Industries Corporation Ltd.

BaysNo.15-20, Sector-4, Panchkula, Haryana.

Pin:134112, INDIA.

**Tel:** +91-172-2561305,2561324,2561303**Fax:** +91-172-2561310,2561326**Email:** [haicpkl@gmail.com](mailto:haicpkl@gmail.com)

Dear Sir,

1. I\*/We\* have read and examined the complete documents of NIT No. \_\_\_\_\_ related to \_\_\_\_\_ (full scope of work) on turnkey basis.
2. I\*/We\* hereby submit that our firm M/s \_\_\_\_\_ (with complete address) has never been 'Black-listed'/ debarred by any Utility / any State / Central Govt., Department / PSUs till date nor we are facing / filed any Litigation proceedings regarding debarring (black listing) with either of the above said Agencies / States during last three years. Detection of false declaration / statement at any stage of the entire process of Bid / execution of work shall lead to penalty as deemed fit by the HAICL including forfeiture of earnest money, BG and termination of contract.

Signature along with seal of company

Date: - \_\_\_\_\_

(Duly authorized to sign the application on behalf of the firm).

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Company: \_\_\_\_\_

**WITNESS**

Signature:

Name &amp; Postal Address:

Mobile No.

**Affidavit**

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. That I/we, \_\_\_\_\_ have thoroughly gone through all terms and conditions mentioned in the present e-tender enquiry and agree with the same.
3. The undersigned also hereby certifies that neither our firm M/s \_\_\_\_\_ have abandoned any work Govt. of India/or any State or Govt. undertakings nor any contract awarded to us for such works have been **rescinded/terminated** on account of our default, during last five years prior to the date of this bid.

OR

The following works have been abandoned/rescinded on account of our default during the last five years prior to the date of this bid.

- a.
- b.
- c.
4. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
5. The undersigned understand and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department/ Project implementing agency.

**(Signed by an Authorized Officer of the Firm)**

**(Title of Officer)**

**(Name of Firm)**



# **HARYANA AGRO INDUSTRIES CORPORATION LIMITED**

(A Haryana Govt. Undertakings)

CIN No.U51219HR1967SGC041080  
EPABX: 0172-2561317, 2560920  
FAX: 0172-2561310, 2561313  
Website: haic.co.in  
Email: haicpk1@gmail.com

Registered office  
Bays No.15-20, Sector-4  
Panchkula

## **FINANCIAL BID OPENING PROCEDURE**

1. The Financial Bids of all the technically qualified Bidders shall be opened on the appointed date and time in presence of the qualified bidders/their authorized representatives, who choose to be present at the time of opening of the financial bids.
2. All the technically qualified bidders/their authorized representatives present at the time of opening of the Financial Bids shall be required to submit the Authorization letter from their Companies and shall be asked to sign on all the sealed envelopes containing the Financial Bid.
3. Any bidder objecting to the same shall be disqualified and his financial bid shall be returned on the spot.
4. Absence of bidders or their authorized representatives shall not impair the legality of the process.
5. The financial bid price, as indicated in the financial bid submission form of each bidder shall be read out on the spot, however, it shall be clearly stated that the final financial bid prices would be arrived at after detailed scrutiny/correction of arithmetical error in the financial bid.
6. Financial Bids of only those tenders will be opened, who qualified the technical stage, in the presence of qualified tenderers, who may wish to be present. Negotiation will be held, if need be.

## **RIGHT OF ACCEPTANCE:**

7. HAIC reserves all rights to reject any bid including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific bids. The decision of the Competent Authority of the HAIC in this regard shall be final and binding.
8. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable for rejection.
9. The competent authority of the HAIC reserves the right to award any or part or full contract to any successful agency (ies) at its discretion and this will be binding on the bidders.
10. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the competent authority of the HAIC reserves the right to award the contract to the next higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the bidders.
11. The HAIC may terminate the Contract if it is found that the Contractor is black listed on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertaking etc.

**NOTIFICATION OF AWARD BY ISSUANCE OF 'LETTER OF ACCEPTANCE'**

12. After determining the successful evaluated bidder, Haryana Agro Industries Corporation Limited shall issue a Letter of Acceptance (LoA) in duplicate, who will return one copy to Client duly acknowledged, accepted and signed by the authorized signatory, within **Three (3) days** of receipt of the same by him.
13. The issuance of the Letter of Acceptance to the bidder shall constitute an integral part and it will be a binding to the contract.

The time taken between the date of issue of LoA and Notice to Proceed shall not prevent the contractor to mobilize the man power.

14. **RETURNING OF EARNEST MONEY DEPOSIT (BID SECURITY AMOUNT)**

15. The Earnest Money Deposit of the unsuccessful bidders in the ***technical Bid evaluation stage*** shall be returned along with their unopened financial bids within seven (07) days after opening of the eligible financial Bids.
16. The Earnest money Deposit of the unsuccessful bidders in the ***financial bid evaluation stage*** shall be returned within seven (07) days, on award of contract to the Successful bidder.
17. The Earnest money deposit of all the bidders shall be returned along with their un-opened financial bids, in case of cancellation of Tender after the opening of Bids and prior to opening of financial bids.